

PNWJETAA

# Monthly Meeting Agenda

## (05 July 2018)

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05.07.2018 / 18:30 / WeWork (Westlake Tower), 10F Conference Room A

ROLE CALL: Zung Do / Cheryl Hou (in spirit) / Grant Laughlin / Lynn Miyauchi / Adam Ledyard / Zack Williams (via Google Hangouts) / Michelle Kato / Sam Corpuz / Miranda Barril (in spirit) / Jessica Record

SPECIAL GUESTS: Maggie Thorpe

Call to Order (Adam):

Meeting Minutes Review

Treasurer's Report (Zack)

- A. People are owing!
  - a. Web hosting
  - b. Sophie? For cookies? (*shinnenka*)
- B. GiA budget request was due June 22
- C. Previous balance: \$12,798.60
- D. Current balance: Checking: \$12,345.42 (Young Professionals Fund: \$905.96); Savings: \$505.85

Upcoming Events

- A. Kumamon Summer Family Picnic: **July 7th (Sat), 11:30–16:00, Seward Park (Shelter #3)**
  - a. Kumamoto Kenjin Kai: hot dogs, chili, watermelon, water, snacks, raffle and games
  - b. Zung & Lynn will support!
  - c. RSVP to [suzukoterada@icloud.com](mailto:suzukoterada@icloud.com)
  - d. Website: [www.kumamotokenjinkai.org](http://www.kumamotokenjinkai.org)
- B. Japan Fair: **July 7th & 8th (Sat & Sun), Meydenbauer Center**
  - a. Call out for volunteers on FB (Adam)
  - b. Laptop for slideshow (Jessica)
  - c. Giant laminated map (Lynn) - will bring to event unless I hear otherwise - would make good table cover/display, I also have dry erase markers & eraser as well as poster tube to protect map
- C. JAS Golf Tournament: **July 13th, New Castle Golf**
  - a. Volunteers needed!
  - b. [Flyer & info](#)
- D. July Happy Hour @ *Bon Odori*: **July 21st (Sat), International District**

- a. Event page [here](#)
  - b. Lynn will go night before (midnight 7/20) to try and secure space on the street for JETAA to sit while dancing! Folks need to use this space or we may lose it - I'll try to tape off & bring a tarp & a couple chairs.
  - c. FB event page up
  - d. Plus Hyogo send-off (Jessica)
- E. J-LEAP Arrival Training (Laurasian Institution): **July 25th–29th (Wed–Sun), Northwest University**
- a. Sunday, July 29 — Training day
  - b. Possibility for officers to join “Final Lunch” (bento from I <3 Sushi) on 29-Jul
    - i. Confirmed attendance for lunch & bento?
  - c. 13:00 - 14:30; possibility to drive some people to SEATAC?
- F. JET Send-Off: **Reception July 27th (Fri), Consul-General Official Residence; JET departure July 28th (Sat)**
- a. Reception on 27th
    - i. RSVP by July 13th
  - b. Send-off @ Seatac on 28th - meet at Sea-Tac @ 8:30 am? Flight DL
    - i. We have swag (fans & towels) & promise letters to distribute - so we'll need hands to help! (Lynn)
    - ii. Stand up sign (Adam)
- G. 55th Hyogo-Washington Sister State Anniversary: **July 27–28**
- a. No event supported requested
- H. Summer Picnic: **Aug 11th (Sat), Luther Burbank**
- a. Reserved (Cheryl); payment pending?
  - b. Adam is coordinating, Zung is Costco liaison
  - c. Adam will be in charge of yakisoba
  - d. Lynn will provide takoyaki maker(?-uh, OK.), Zung knows a takoyaki chef
  - e. Invite Portland JETAA (Michelle)
- I. Bellingham-Tateyama Sister City Mayoral Summit: **Sept 4–6 (Tue–Thu), Bellingham**
- a. Email from Jeff Albright asking JETAA for donations to help with the summit — see [flyer](#) (please make flyer viewable!)
  - b. Share event with CLAIR?
  - c. Website [here](#)
- J. 2018 JETAA USA National Conference: **Sept 13–16 (Thu–Sun), Denver Tech Center Marriott Hotel, Colorado**
- a. Welcome reception Sept 13 (conference Sept 14–16)
  - b. Chapter survey [here](#)
- K. Volunteering for Grassroots Summit: **Sept 18th (Tue), 17:30–20:00**
- a. Dinner volunteers needed
- L. Japan Week “Matsuri”(formerly Aki Matsuri) at Bellevue College: **October 6th**
- a. Only the 6th is open to the public
- M. Fukushima Kenjinkai 100th Anniversary: **Oct. 27th (Sat), 11:00, Seattle Airport Marriott Hotel**
- a. Storage (Cheryl)
  - b. Registration form [here](#) (email from Patsy Yamada)-early bird deadline has passed
  - c. JETAA already signed up? Lynn & ?
- N. Ramen Western at Dawn's ranch & saloon near Tacoma — follow-up?

- a. Could also do a park in that area (Zack)
- O. Karaoke Taikai with JASSW: date TBD, Lagunitas Brewing Taproom, Ballard
  - a. Carolyn is our contact
- P. Future plans for a Tacoma Japan Festival (Jessica)
  - a. Mira Utz is our contact
- Q. Joint Ski Trip with Vancouver BC chapter: Winter 2018/19
  - a. Tai (JETAABC President) is our contact
  - b. Sam is liason
- R. Hurry Curry (Becky Yoshitani): Date/Time TBA
  - a. ?

## Past Events

- A. JET Training: June 16th–17th; 09:00–17:00 Sat, 09:00–15:00 Sun; Thomson Hall 101, UW
  - a. Thank You party / *osamekai* to follow sometime later
- B. Walk-for-Rice: June 30th (Sat), Seward Park - Goals met! Big Ostukare & Thank you! 26 registered walkers (32 in our gang total including unregistered friends), \$2050 raised w/ potential for matching donations still coming hopefully-ACRS is still accepting donations!
- C. Pizza JET Together: June 30th (Sat), JCCCW
- D. Japan Night game is on Sunday, July 1st at 4pm, Key Arena

## Membership Update (Lynn)

- A. No new sign-ups via our website
- B. Updated list on Mailchimp (Adam?)

## Transitions/Jobs (Jessica & Lynn)

- A. Jobs have been posted to website, working on schedule for updating
  - a. Job highlights
  - b. Major job announcement next week
- B. Transitions planning will begin July

## PNW JETAA Inventory

- A. Vertical & Horizontal banners = Adam
- B. ASK ME Buttons = Lynn
- C. New PNWJETAA pins = Lynn
- D. Binders, folders, USBs = Adam
- E. Beverage condiments & coffee = Michelle
- F. Voice recorders = Adam
  - a. Michelle will keep them
- G. Newsletter binders = Zung
- H. Thank you cards = Adam
- I. Computer = Jessica
- J. Deep storage for items used once-a-year at Cheryl's storage unit

- K. Please update the inventory list on Drive! ([spreadsheet here](#))

## Tech and Website Update

- A. Website redesign!
  - a. Some photo links are broken, needs to be updated (Adam)
  - b. Revamp site aesthetics: template, photos, layout (Michelle) — after JET training, before the end of summer
  - c. Bios online (Michelle)
  - d. Contact Kate from NY about graphic design for the site for a full revamp (Zung)
    - i. Logo needs to be decided first before any site revamp (see Misc.)

## Newsletter (Mandi)

- A. Email Mandi (newsletter account) to add events, other content to newsletter

## Misc. Final Business

- A. *Nengajo* project (Zack) — use as a save the date for JETAA 30th anniversary
  - a. Putting on the back-burner until new logo is decided
- B. Returning from Nat Con (date TBA)
- C. By-Laws renewal/update deadline (Adam)
- D. Logo Redesign — taking it off the back-burner!
  - a. Launch Logo Contest in **June/July!** (Michelle & Zack)
  - b. Create a separate mailchimp to send info out
  - c. Vector format, square dimensions (can be a circle); highest resolution possible
- E. Re: Old binders and notes (Adam & Sam) — on back-burner
- F. Young Professionals Fund
  - a. Adam will create a form and list of applicable events (ie. JASNET)

## Meeting Adjourned:

## Next Meeting Date and Location:

**02.08.2018 / 18:30–19:30 / WeWork (Westlake Tower), 12F Conference Room C**