

PNWJETAA

Monthly Meeting Minutes

(07 June 2018)

07.06.2018 / 18:30 / WeWork (Westlake Tower), 10F Conference Room A

ROLE CALL: Zung Do / Cheryl Hou / Grant Laughlin / Lynn Miyauchi / Adam Ledyard / Zack Williams / Michelle Kato / Sam Corpuz / Miranda Barril (in spirit) / Jessica Record

SPECIAL GUESTS: Denise Sawyer / Allen Nakamoto (Japan Fair)

Call to Order (Adam): 18:44

Meeting Minutes Review

- A. May meeting is a blur — approved!

Treasurer's Report (Zack)

- A. People are owing!
 - a. Web hosting
 - b. Sophie? For cookies? (*shinnenka!*)
 - c. Adam & Zack will discuss outstanding payments
- B. Budget for Montana trip (post-NatCon) = \$500
- C. Budget request for JET training approved! — extra cash can be used for other things
- D. Can ask JETAA for more \$\$ if we need it — should be ok
- E. GiA budget request due June 22 — should be the same as last year's
- F. Current balance: \$12,798.60

Upcoming Events

- A. Hurry Curry (Becky Yoshitani): Date/Time TBA
 - a. Adam will follow-up; *washi* takes a lot of time
- B. JET Training: **June 16th–17th; 09:00–17:00 Sat, 09:00–15:00 Sun; Thomson Hall 101, UW**
 - a. Presentations need to be sent to Cheryl by **June 14!**
 - b. Handouts need to be sent to Cheryl by **June 13!**
 - c. From Cheryl:
 - i. [Preliminary info](#)
 - ii. [Registration Form](#)
 - iii. [Day 1 Schedule](#)
 - iv. [Day 2 Schedule](#)

- v. [Master List](#) — fill in ph# and availability
- d. Volunteers still needed:
 - i. Flip charts & markers? — Adam (flip charts) Lynn? (markers)
 - ii. Lynn: Stickers/sharpiers for color-coded volunteer name tags during Q&A (Day 2)
 - iii. Zung: extra projector
 - iv. Questionnaires and Surveys will be made by Cheryl & Adam?
 - v. Day 1 morning set-up: Cheryl, Jessica, Zung, Adam (Sam & Pat maybe)
 - vi. Registration: Lynn, Jessica, Denise
 - vii. Extra laptop: Jessica
 - viii. Alumni Q&A— need as many people as possible!
- e. 58 new JETs have filled out the form
- f. Thank You / *osamekai* to follow sometime later
- g. Contact Maggie (in place of Chelsea)
- C. Walk-for-Rice: **June 30th (Sat), Seward Park**
 - a. Ari & Yuki will co-Captain
 - b. [PNWJETAA page](#) is now LIVE on WFR site (see link)
 - c. Draft in progress for PNWJETAA website?
 - d. Pizza JET Together to follow at **JCCCW** (need to coordinate w/Cheryl)
 - e. Biggest one yet for JETAA!
 - f. All welcome!
- D. Pizza JET Together: **June 30th (Sat), JCCCW**
 - a. 16 new JETs
 - b. Cost-shared: alumni to pay
 - c. Order pizza and bring salads, sides, desserts
 - d. JETs only, no family/parents
 - e. JCCCW needs to be booked; if not available, stay at **Seward**
- E. Japan Night game is on **Sunday, July 1st at 4pm, Key Arena**
 - a. WNBA game, Seattle Storm
 - b. Post game Q&A w/Japanese Japanese Soccer Players (Seattle Reign) Japanese player?
 - c. Organizer?
- F. Kumamon Summer Family Picnic: **July 7th (Sat), 11:30–16:00, Seward Park (Shelter #3)**
 - a. Kumamoto Kenjin Kai: hot dogs, chili, watermelon, water, snacks, raffle and games
 - b. Zung & Lynn will support!
 - c. RSVP to suzukoterada@icloud.com
 - d. Website: www.kumamotokenjinkai.org
- G. Japan Fair: **July 7th & 8th (Sat & Sun), Meydenbauer Center**
 - a. Volunteer coordinator & volunteers needed, will put a call out on FB and in the newsletter (Adam)
 - b. Mr Nakamoto is sponsoring our booth — Thank you!
 - c. Laptop for slideshow? (Jessica?)
 - d. Laminated map? For folks to mark where they've been (Lynn)
 - e. Bring other mementos and props, maybe dress up?
- H. JAS Golf Tournament: **July 13th, New Castle Golf**
 - a. Volunteers needed! Volunteers can drive golf carts!

- b. [Flyer & info](#)
- I. July Happy Hour @ *Bon Odori*: **July 21st (Sat), International District?**
 - a. Event page [here](#)
 - b. Combined with Hyogo Send-Off?
 - c. Jessica and Adam will coordinate
- J. J-LEAP Arrival Training (Laurasian Institution): **July 25th–29th (Wed–Sun), Northwest University**
 - a. Sunday, July 29 — Training day
 - b. Possibility for officers to join “Final Lunch” (bento from I <3 Sushi) on 29-Jul
 - i. End of June to confirm attendance for lunch & bento
 - ii. Will be included in June’s newsletter (Michelle as contact)
 - c. 13:00 - 14:30; possibility to drive some people to SEATAC?
- K. JET Send-Off: **Reception July 27th (Fri), Consul-General Official Residence; JET departure July 28th (TBA)**
 - a. Reception on 27th: Consul-General will not be there (attending Sister-State event)
 - b. Send-off on 28th: hand out swag, snacks, console parents/family
 - c. New JET FB group: add JETAA officers to the group — contact Maggie
 - d. More info to come!
- L. 55th Hyogo-Washington Sister State Anniversary: **July 27–28**
 - a. Same day as JET Send-off and Departure!!
 - b. Need volunteers (dinner at governor’s residence)
 - c. Main event: Friday (27th) 15:00–20:30 in Olympia
 - d. Events in Seattle on Saturday (28th) 08:00–22:00: hang out?
 - e. More info to come!
- M. Summer Picnic: **Aug 11th (Sat), Luther Burbank**
 - a. Reserved (Cheryl); payment pending?
 - b. Adam is coordinating, Zung is Costco liaison
 - c. Adam will be in charge of yakisoba
 - d. Lynn will provide takoyaki maker, Zung knows a takoyaki chef
 - e. Save the date to be included in the newsletter (Mandi)
- N. Nat Con: September? (Date TBD)
- O. Volunteering for Grassroots Summit: **Sept 18th (Tue), 17:30–20:00**
 - a. JASSW needs a group of 8+ volunteers to help lead groups to different dinner locations
 - b. Josephine is the lead; Adam, Michelle, & Jessica interested or involved
 - c. Meet at the Westin Downtown Seattle, more info will be available later
 - d. Jessica called into the meeting: just need volunteers!
 - e. Adam will check-in with Josephine
- P. Japan Week “Matsuri”(formerly Aki Matsuri) at Bellevue College: **October 6th**
 - a. Only the 6th is open to the public
- Q. Fukushima Kenjinkai 100th Anniversary: **Oct. 27th (Sat), 11:00, Seattle Airport Marriott Hotel**
 - a. Storage (Cheryl)
- R. Possible ramen western at Dawn’s ranch & saloon near Tacoma — possible idea for summer, will need to follow up
 - a. Could also do a park in that area (Zack)
- S. Karaoke Taikai with JASSW: date TBD, Lagunitas Brewing Taproom, Ballard

- a. Carolyn: Lagunitas is booked through summer, possible fall event
- T. Future plans for a Tacoma Japan Festival (Jessica)
 - a. Mira Utz is our contact
- U. Joint Ski Trip with Vancouver BC chapter: Winter 2018/19
 - a. Tai, the president of the JETAABC wants to coordinate and maybe organize a trip with our chapter
 - b. Coordinator with BC: Sam

Past Events

- A. Sake de Mayo Backyard Barbecue: May 5th (Sat), 13:00–18:00 — will try to reconnect another time
- B. Kodomo no Hi: May 6th (Sun), 11:00–17:00, JCCCW
 - a. Great time; more volunteers needed next year
- C. Bowl-a-Strike Against Cancer: May 12th (Sat), 1 via website 10:00–12:30, Federal Way
 - a. Raised almost \$800! Lots of fun!
 - b. JET team: 3 JETs, 1 friend of JET
- D. Grassroots Summit Volunteer Coordinator Tabletop: May 16th, time TBD?
 - a. Jessica called into meeting, more volunteers needed
- E. JETAA Portland Iron Chef: May 19th, Portland (NE 55th & Sandy Blvd)
 - a. Michelle & Zung attended — made miso hummus & miso eggplant with ground beef; sadly they lost to miso brownie with miso-caramel drizzle
 - b. Tied 3-3 over the years; about 15 attended
 - c. Invite to summer picnic extended to Portland; possibly invite them to Aug meeting if interested
- F. JASNET Exploring the Gaming Industry in Japan and Washington State: May 20th, Digipen 2PM-4PM
 - a. No one attended
- G. JASNET Wine Tasting & Networking: May 22nd, 18:30-20:00, Browne Vineyards Tasting Room
 - a. Many JETAA members attended! Very successful first event!

Membership Update (Lynn)

- A. 1 via website - need to hook folks up w/ mailchimp - will follow up - have been hearing that some folks have been lost in the shuffle or simply need to check their junk mail
- B. Updated list on Mailchimp — Adam will cross-reference to weed out bad addresses

Transitions/Jobs (Jessica & Lynn)

- A. Thanks to Grant - job posting app is up & will be updated as jobs are received. Use newsletter as reminder or teaser to channel folks to website. — include link!

PNW JETAA Inventory

- A. Vertical & Horizontal banners = Adam
- B. ASK ME Buttons = Lynn
- C. New PNWJETAA pins = Lynn
- D. Binders, folders, USBs = Adam
- E. Beverage condiments & coffee = Michelle
- F. Voice recorders = Adam

- a. Michelle will keep them
- G. Newsletter binders = Zung
- H. Thank you cards = Adam
- I. Deep storage for items used once-a-year at Cheryl's storage unit
- J. Please update the inventory list on Drive! ([spreadsheet here](#))

Tech and Website Update

- A. Website redesign!
 - a. Some photo links are broken, needs to be updated (Adam)
 - b. Revamp site aesthetics: template, photos, layout (Michelle) — after JET training, before the end of summer
 - c. Bios will be online (Michelle)
 - d. Contact Kate from NY about graphic design for the site for a full revamp (Zung)
 - i. Logo needs to be decided first before any site revamp (see Misc.)
 - e. Upload meeting minutes — Grant did the thing!
 - f. Jobs are added!

Newsletter (Mandi)

- A. June newsletter to be out by Sunday (June 10th)
- B. Sam will email Mandi with events to highlight this month; plus updates on jobs

Misc. Final Business

- A. *Nengajo* project (Zack) — use as a save the date for JETAA 30th anniversary
 - a. Putting on the back-burner until new logo is decided
- B. Returning from Nat Con (date TBA)
 - a. Update from Michelle above (see Treasurer's Report)
- C. By-Laws renewal/update deadline
 - a. Adam will take the lead — after training
- D. Logo Redesign — taking it off the back-burner!
 - a. Launch Logo Contest in **June/July!**
 - b. Create a separate mailchimp to send info out
 - c. Michelle will make the survey with Zack
 - d. Open for submissions until Jan, announce new logo for next JETAA year?
 - e. Only JETs or Japanese-American community can submit a logo (local artists OK)
 - f. Vector format, square dimensions (can be a circle); highest resolution possible
 - g. Reward for the winner: exposure, their name on all our promotional material
- E. Monthly meetings, minutes, and agendas on our website — Grant did it!
- F. Re: Old binders and notes (Adam & Sam) — on back-burner
- G. Young Professionals Fund
 - a. Adam will create a form and list of applicable events (ie. JASNET)

Meeting Adjourned: 20:20

Next Meeting Date and Location:

05.07.2018 / 18:30–19:30 / WeWork (Westlake Tower), 12F Conference Room C