

PNWJETAA

Monthly Meeting Agenda

(09 August 2018)

09.08.2018 / 18:30 / Westlake Tower Lobby, 1F by Dilettante

ROLE CALL: Zung Do / Cheryl Hou / Grant Laughlin / Lynn Miyauchi / Adam Ledyard / Michelle Kato (absent) / Zack Williams (absent) / Sam Corpuz / Jessica Record (absent)

SPECIAL GUESTS: Yoko Yanagimoto / Maggie Thorpe / Josephine Hoyne / Denise Sawyer

Call to Order (Adam):

Meeting Minutes Review

- A. Adam & Michelle sent approval via email

Treasurer's Report (Zack)

- A. Previous balance
 - a. Checking: \$12,345.42 (Young Professionals Fund: \$905.96)
 - b. Savings: \$505.85
- B. Current balance
 - a. Checking: 9762.18
 - b. Savings: 905.96 (Young Professionals Fund)
- C. Big checks cashed, one more big check for Cheryl
- D. Grant in Aid approved! Total: 3547.85, Prepayment: \$2838.28
- E. We were approved for 100% of what we asked

Upcoming Events

- A. Summer Picnic: **Aug 11th (Sat), 11:00–15:00, Luther Burbank**
 - a. Adam is coordinating, Zung is Costco liaison
 - b. Yakisoba (Adam)
 - c. Takoyaki maker (Lynn) — will bring it if takoyaki chef will attend (Zung)
 - d. Invited JETAABC & Portland JETAA (Adam & Michelle)
- B. Inochi Taiko 15th Anniversary Concert: **Aug 11th (Sat), 19:00, Shorewood High School**
 - a. Taiko events and workshops all weekend (Aug 11–12)
 - b. Tickets [here](#)
- C. Bellingham-Tateyama Sister City Mayoral Summit: **Sept 4–6 (Tue–Thu), Bellingham**
 - a. Email from Jeff Albright asking JETAA for donations to help with the summit — see [flyer](#)

- i. Cannot donate funds,
 - b. Share event with CLAIR?
 - c. Website [here](#)
- D. 2018 JETAA USA National Conference: **Sept 13–16 (Thu–Sun), Denver Tech Center Marriott Hotel, Colorado**
 - a. Welcome reception Sept 13 (conference Sept 14–16)
 - b. Chapter survey [here](#)
 - c. Topics of interest
 - i. 5-year plan: we could learn more
 - ii. Non-profit status?
 - iii. How do other JETAA groups with multi-state memberships manage?
 - d. Michelle & ?? will attend
 - e. What could we present about?
 - i. Engaging the Japanese community & volunteering
 - ii. Engaging other chapters (JETAABC & Portland)
 - iii. Engaging JETs with children (all ages)
 - iv. 100% Alumni-supported training
- E. Volunteering for Grassroots Summit: **Sept 18th (Tue), 17:30–20:00**
 - a. Dinner volunteers needed, form [here](#)
- F. Japan Week “Matsuri”(formerly Aki Matsuri): **Oct 6th (Sat), Bellevue College**
 - a. Only the 6th is open to the public
- G. Fukushima Kenjinkai 100th Anniversary: **Oct. 27th (Sat), 11:00, Seattle Airport Marriott Hotel**
 - a. Storage (Cheryl)
 - b. Registration form [here](#) (email from Patsy Yamada) — early bird deadline has passed
 - c. JETAA already signed up (Lynn + ?)
- H. Ramen Western at Dawn’s ranch & saloon near Tacoma — follow-up?
- I. Karaoke Taikai with JASSW: date TBD, Lagunitas Brewing Taproom, Ballard
 - a. Carolyn is our contact
- J. Future plans for a Tacoma Japan Festival (Jessica)
 - a. Mira Utz is our contact
- K. Joint Ski Trip with Vancouver BC chapter: Winter 2018/19
 - a. Tai (JETAABC President) is our contact
 - b. Sam is liason

Past Events

- A. Kumamon Summer Family Picnic: July 7th (Sat), 11:30–16:00, Seward Park (Shelter #3)
- B. Japan Fair: July 7th & 8th (Sat & Sun), Meydenbauer Center
- C. JAS Golf Tournament: July 13th, New Castle Golf
- D. Kotaro (CLAIR NY) arrival: July 14th
- E. July Happy Hour @ *Bon Odori*: July 21st (Sat), 16:00–18:00, International District
- F. J-LEAP Arrival Training (Laurasian Institution): July 25th–29th (Wed–Sun), Northwest University
- G. 2018 JET Send-Off: Reception July 27th (Fri); JET departure July 28th (Sat)
 - a. Reception: Consul-General Official Residence, July 27th (Fri), 15:00–17:00
 - b. Send-off: July 28th (Sat) 08:30–11:00, Seatac International Airport, Delta Airline Check-in area

- H. 55th Hyogo-Washington Sister State Anniversary: July 27–28

Membership Update (Lynn)

- A. 1 new sign-up via our website
- B. Need to coordinate w/Adam on most current list to share w/ JET Office for recruiting

Transitions/Jobs (Jessica & Lynn)

- A. Jobs have been posted to website, to be updated on Wednesdays?
 - a. Job highlights in newsletter

PNW JETAA Inventory

- A. Vertical & Horizontal banners = Adam
- B. ASK ME Buttons = Lynn
- C. New PNWJETAA pins = Lynn
- D. Binders, folders, USBs = Adam
- E. Beverage condiments & coffee = Adam
- F. Voice recorders = Adam/Michelle
- G. Newsletter binders = Zung
- H. Thank you cards = Adam
- I. Computer = Jessica
- J. Deep storage for items used once-a-year at Cheryl's storage unit
- K. Please update the inventory list on Drive! ([spreadsheet here](#))

Tech and Website Update

- A. Website redesign!
 - a. Some photo links are broken, needs to be updated (Adam)
 - b. Revamp site aesthetics: template, photos, layout (Michelle) — before the end of summer
 - c. Contact Kate from NY about graphic design for the site for a full revamp (Zung)
 - i. Logo needs to be decided first before any site revamp (see Misc.)
- B. New Logo contest!
 - a. Submit 2 pairs of entries: one with PNW lettering and one without (graphics only)
 - b. Adam will share on mailchimp soon, post on FB (who?)
 - c. Deadline Dec 21st — announce new logo at Shinnenkai
 - d. Judges: committee members, officers, JETAA, community members? (TBD)

Newsletter (?)

- A. In stasis mode (only event highlights) (Adam)

Misc. Final Business

- A. Outreach in Montana (most likely late Sept/Oct)
 - a. Join with Maggie and Consulate-General during their trip to Montana
 - b. JET recruiting (Maggie)

- B. Young Professionals Fund
 - a. Adam drafted quick form: discount or partial travel reimbursement on approved events (google doc?)
 - b. Max. \$10/pp/event
 - c. Eligible recipients must be former JETs AND members of PNWJETAA
 - i. Encourages people to join PNWJETAA
 - d. Events included: approved by board, focus on professional development and networking; members can propose events to approve via proposal
 - i. JASNET events, etc.
 - ii. No Transitions (no double-dipping in JETAA events)
 - e. Create a Google form (Adam/Michelle?)
 - f. JETAA members can donate to the fund: cannot be funded directly by JETAA's account
 - i. Another pro for having non-profit status
 - ii. Donations can be sent to Zack/treasurer
 - g. Once details are approved, post on website/FB
- C. *Nengajo* project (Zack) — use as a save the date for JETAA 30th anniversary
 - a. Putting on the back-burner until new logo is decided
- D. By-Laws renewal/update deadline (Adam)
 - a. Adam will complete them before the end of his term
- E. Re: Old binders and notes (Adam & Sam) — on back-burner

Meeting Adjourned:

Next Meeting Date and Location:

06.09.2018 / 18:30–19:30 / WeWork (Westlake Tower), 10F Conference Room A