

# Monthly Meeting Agenda

## (06 November 2018)

---

06.11.2018 / 18:30 / WeWork (Westlake Tower), 10F Conference Room A

**ROLECALL:** Cheryl Hou / Lynn Miyauchi / Zung Do / Grant Laughlin (mia?) / Adam Ledyard / Michelle Kato / Zack Williams (via google) / Sam Corpuz / Jessica Record (in spirit)

**SPECIAL GUESTS:** Jeremy Odden / Patrick Penny / Gabriel Rebeck

Call to Order (Adam):

### Meeting Minutes Review

- A Lynn & Jessica sent approvals via email

### Treasurer's Report (Zack)

- A Previous balance
  - a. Checking: \$12,566.43
  - b. Savings: 906.11
- B. Current balance:
  - a. Checking: 11,431.48
  - b. Savings: 906.18
- C. Zung needing to pick up check from Zack
- D. Honorariums owing for Pat & Denise
- E. JASSW Grassroots
  - a. Check received and deposited from MFA for \$1,200
  - b. Checks sent to 7 of the participants, one returned
  - c. \$4.50 check needs to go to JASSW for transportation budget (see email)
- F. Receipts — Jessica has receipts from Lynn (departure swag & map lamination) (?)
- G. Japan America Society Holiday Dinner Budget Proposal sent in by Adam

## Upcoming Events

- A. APSIA Graduate School Fair: **Nov 15th (Thu), 11:00–13:00 ET, Online**
  - a. Free—registration [here](#)
  - b. Grad school programs available at many schools in the US, Europe, and Asia (including Japan)
- B. JCS Musical Bridge Benefit Concert: **Nov 17th (Sat), 13:30–15:30, Renton Ikea Performing Arts Center**
  - a. \$20 adults, \$10 for students/seniors
  - b. All proceeds after expenses will go to the Seattle Japanese Language School
  - c. Fb event page [here](#)
- C. JASSW Holiday Dinner: **Nov 27th (Tue), 17:00–21:00, Westin Seattle Grand Ballroom**
  - a. Cheryl may pay to have a table for JETAA(?)
  - b. JETAA rep for the Holiday Dinner committee (Cheryl)
  - c. More details: Carolyn ([cpeterson@jassw.org](mailto:cpeterson@jassw.org))
- D. JET Returnees Welcome Back Reception: **Nov 29th (Thu), CGJ Official Residence**
  - a. Official invitations should have gone out today 11/6/18.
  - b. Happy Hour after reception?
- E. Hidden Gems: Hachinohe and Federal Way Sister City 25th Anniversary Photo Exhibit: **Nov 29th (Thu) – Dec 5th (Wed), Federal Way Performing Arts & Event Center**
  - a. Shared by Angelica, new JET CIR in Hachinohe, Aomori (departed from Seattle in July?)
  - b. <http://hachinohe-kanko.com/english/about>
  - c. Also looking for any photos of Federal Way to exhibit in Hachinohe in January, [more details in the doc on google drive](#)
- F. 2018 Bōnenkai: **Dec 15th (Sat), 17:00–20:00 (tentative), The Box & Burgers Eatery, Kirkland**
  - a. Michelle & Sam are in charge! Visited the venue and sampled the menu ;)
    - i. Early-bird: \$20/person; Regular price: \$25/person
    - ii. Children under 10 are free
    - iii. Includes appetizers, entree, dessert, and soft drink
    - iv. Officers will provide desserts, plus alcohol? Maybe?
  - b. Facebook & website event pages are up! Google registration is online ([link](#))
    - i. Ensure the google sheets can be edited by people outside of PNWJETAA (might be locked to @pnwjetaa.org emails)
    - ii. Push the RSVP link higher in the Description so people know about it?
  - c. Karaoke to be held after *shinnenkai*
- G. Ski & Board with JETAABC: **Jan 26th, 2019 (Sat), Grouse Mountain, North Vancouver**
  - a. Sam & Danielle ([external@jetaabc.ca](mailto:external@jetaabc.ca)) leading

- b. Day of skiing on Grouse Mountain, apres-ski dinner & karaoke to follow in Vancouver; Sunday: possible tour of Vancouver sights for visitors from outside the Lower Mainland (led by Danielle & Sam)
- c. Draft [registration google form](#) in progress
- d. Notes from JETAABC's last meeting (via Danielle):
  - i. Possibly have Vancouver-area JET alumni to host visitors
  - ii. JETAABC might be able to subsidize lift tickets (depending on number of signups)
  - iii. One JETAABC member might be able to get discounted tickets to sightseeing locations in Vancouver
- e. Questions to ask JETAABC:
  - i. Subsidized lift tickets: maybe as an early-bird incentive?
  - ii. Registration: collected together, or separated by group affiliation (BC/ PNW)?
- H 2019 Shinnenkai: TBD
- I. Possible wine-tasting happy hour in Woodinville (Jessica & Sam?)
- J. Possible Chinese Tea Ceremony Demonstration? (Pat)
  - a. Michelle & Sam came up with an idea! Possibly borrow space from JCCCW?
- K Future: Leavenworth Oktoberfest 2019? (Sam & Jessica, possibly)

## Past Events

- A Japan Week "Matsuri"(formerly Aki Matsuri): Oct 6th (Sat), Bellevue College
  - a. Jessica volunteered at Consulate Booth
  - b. Cheryl volunteered for SKSCA
- B. Transitions 2018: Oct 13th (Sat), Northwest University
  - a.
- C. Karaoke Taikai with JASSW: Oct. 15 (Mon), 18:00–20:00, Lagunitas Brewing Taproom, Ballard
  - a. Several JETA members attended
  - b. Successful nijikai. Got new returnees to come and was able to chat with them more
- D. Remote Volunteer Outreach Activity — Visit to Montana: Oct. 19th (Fri), All-day in Missoula, MT
  - a.
- E. Fukushima Kenjinkai 100th Anniversary: Oct. 27th (Sat), 11:00, Seattle Airport Marriott Hotel
  - a. Cheryl, Zing, Lynn volunteered, Sam & Michelle rep'd JETA

## Membership Update (Lynn)

- A 2 new sign ups via website & 4 updates

## Transitions/ Jobs (Jessica & Lynn)

- A Transitions happened!
  - a. Doodle poll for follow up meeting sent out.

## PNWJETAA Inventory

- A Vertical & Horizontal banners = Adam
- B. ASKME Buttons = Lynn
- C. New PNWJETAA pins = Lynn
- D. Binders, folders, USBs = Adam
- E. Beverage condiments & coffee = Adam
- F. Voice recorders = Adam
- G. Newsletter binders = Zung
- H. Thank you cards = Adam
- I. Computer = Adam
- J. Deep storage for items used once-a-year at Cheryl's storage unit
- K. Please update the inventory list on Drive! ([spreadsheet here](#))

## Tech and Website Update

- A. Copyright infringement for photos!
  - a. Another chapter got dinged for this on a really old PDF newsletter on their site
  - b. We need to go through the entire website and remove / catalog every image accessible...
- B. Website redesign!
  - a. Section for signing up for the newsletter added.
  - b. Removed yahoo listserve signup
- C. New Logo contest! (Michelle)
  - a. Kicked off on mailchimp, deadline end of Jan.
  - b. Back-up plan: if we don't get enough submissions, Michelle can make one
  - c. Website space created for logo information
- D. Membership database coding underway! (Adam)
  - a. Current functionality: takes all form entries and merges the duplicates based on name, last name, name on JET and dumps it to a separate sheet

- b. Eventual goal: create an app that manages all emails and updates it across all thingies (mailchimp etc.)

## Newsletter (Temp Sam)

- A Sent out the Monday after monthly meetings
- B KenJEIkai: publish info about it in newsletter — was an initiative last year, facebook groups for alumni of each prefecture
- C Approval for Message from Kei Tsukamaki via Chad Frisk

## Misc. Final Business

- A 2019 Elections
  - a. ...discuss!
- B Renew JCCCW membership (Zack)
  - a. Cost: \$150
  - b. Adam will email Zack
- C Young Professionals Fund
  - a. On website! Navigation tabs have been updated
- D Agendas & minutes on website (Grant & Sam)
  - a. Also 2018 Training to be put online.. sometime
- E From the JET Desk - (Maggie & CGI)
  - a. Recruiting
  - b. Post arrival survey for new JETs (Lynn will relay info OBO Maggie)
- F Back-burner items
  - a. *Nengejo* project (Zack)
  - b. By-Laws renewal/ update deadline (Adam)
  - c. Old binders and notes (Adam & Sam)

Meeting Adjourned:

Next Meeting Date and Location:

06.12.2018 / 18:30–19:30 / WeWork (Westlake Tower), 10F Conference Room A