

PNWJETAA

Monthly Meeting Agenda

July 2019

July 11, 2019 | 18:30 | WeWork Westlake Tower 10/12F Conference Room

ROLE CALL: ~~Lynn Miyauchi~~ | Zung Do | Cheryl Hou | ~~Adam Ledyard~~ | Michelle Kato | Zack Williams | Sam Corpuz | ~~Jessica Record~~ | Jeremy Odden | Janice Laureano | Dawn Wyruchowski

SPECIAL GUESTS: Landon Himeda | Dawn Wyruchowski

Call to Order (Michelle):

Meeting Minutes Review

- A. Jeremy approves

Treasurer's Report (Zack)

- A. Previous balance
 - a. Checking: 8,850.74
 - b. Savings: 906.71
 - c. Admin: Approx. \$900
- B. Current balance:
 - a. Checking: 10,055.99
 - b. Savings:
 - c. Admin:
- C. GiA Application from Aki received via email — completed? (Zack)
 - a. Increase summer picnic budget
 - b. Shinnenkai — potluck-style? Shift budget to Bonenkai instead
 - c. Ski Trip! — \$10/skier contribution from JETAA to discount lift tickets
 - d. GiA Application Deadline: June 28
- D. Budget for MoFA — sent (next signature will be in June)
- E. Owing:
 - a. Send-off swag still owing (Lynn) — will be purchasing more towels & fans, will provide receipts post purchase(s) still “in progress”
 - b. New JET Training — any purchases outstanding?
 - i. Lynn submitted receipts related to training to Zack - awaiting payment

Upcoming Events

- A **Happy Hour @ Teinei**: mid-July (on a Friday), Teinei Izakaya

- a. Adam will connect Dawn with the head chef
- B. **Seattle Bon Odori**: July 20 (Sat), 16:00 onward, Seattle Betsuin Buddhist Temple - meet in beer garden behind the temple.
 - a. Dance practice dates: July 8, 9, 11, 15, and 16 from 7:30 – 9:00pm
 - b. Happy hour / spot reserved the night before - anyone willing to meet Lynn to set up space? Time to be confirmed late Friday night.
 - c. Wear your yukata, jinbei, happi or summer party wear! Get ready to SWEAT
- C. **JET Send-Off Reception**: July 26 (Fri), 17:30–19:00, @ Consulate-General of Japan **NEW Office downtown** (business tower of the Convention Center)
 - a. **Officers who still need to RSVP** (deadline tomorrow! Please get back to Maggie!)
 - i. Adam
 - ii. Michelle
 - iii. Dawn
- D. **JET Departure**: July 27 (Sat), 08:00 (approx.), SeaTac International Airport
 - a. Lynn has send-off swag and promise letters, everyone come say goodbye to the baby JETs & help pass out swag & return promise letters from training
 - b. Maggie may need help wrangling the Newbies - she will let us know more details
- E. **Auburn Bon Odori**: July 27 (Sat), Auburn Whiteriver Buddhist Temple
 - a. Adam, Zack, & Jeremy will likely attend
- F. **JASSW 59th Annual Golf Tournament**: July 31st (Wed), 11:00–19:30, Golf Club at Newcastle
 - a. \$200 early-bird for golfers, \$60 for dinner only
 - b. Probably no one is going... :/
 - c. Registration [here](#)
- G. **Tacoma Bon Odori**: August 3 (Sat), somewhere...?
 - a. Jeremy might go
- H. **Summer Picnic**: Aug 17 (Sat), Luther Burbank Park
 - a. Lead: Zack
 - b. Adam will give Uwajimaya gift cards to Zack for purchasing food
 - c. Full-day reservation made; Portland invited, extended invite to BC as well (Sam)
 - d. Next year: consider a new venue
- I. **National Conference**: September 26th - 29th
 - a. Two attendees needed, must be able to attend the full conference
 - b. PNWJETAA requirements: Must be planning on being active the year after (attend meetings and be on the council)
 - c. Usually given to executive council but if they can't go, other steering council members are given the chance
 - d. Adam and Michelle have been to enough of them, new reps should go!
- J. Future events
 - a. Japan Week (Saturday, September 28th) - Consulate has been granted a dedicated "JET table" - need JETAA volunteers to help staff - can someone

volunteer to be the JETAA point person for this event & Hana-san?!? PLEASE!

Please contact Hana Sova at the Consulate if you're willing/able to help:

hana.sova@se.mofa.go.jp

- b. Leavenworth Oktoberfest 2019? (Sam & Jessica, possibly)
- c. Remote Outreach to WWU in fall? (Zack)
- d. Tea History & Chinese Tea Ceremony Demo & Education
- e. Seward Park Torii opening — maybe this summer? Next summer?
- f. Escape Room!
- g. Mariners Game?
- h. SKSCA-JETAA-JASNET Karaoke Event: Sometime 2019, Rock Box
 - i. Cheryl will kick it off, leave it to Dawn to follow up.
 - ii. Dennis Yamashita (denyama@gmail.com) is JASNET contact

Past Events

- A. Walk for Rice: Saturday, June 22, 9 am–1 pm, Seward Park, Lunch at SuperSix
 - a. Smaller turn-out due to Training conflict - Big “THANK YOU” from Yuki & Lynn!
We had 16 registered members plus a few more friends & although we didn't reach our goal of \$2K this year, we did raise over \$1500 - YAY!!! We also met the new Exec. Dir. of ACRS who is a former Seattle JET! Gotta work this connection!!!
- B. JET Training: June 22–23 (Sat–Sun), Seattle University Pigott Building
 - a. We did the thing!
- C. Pizza JET-Together: June 23 (Sun), 4pm onward, Optimism Brewery
 - a. So much pizza!

Membership Update (Lynn)

- A. Adam still needing to work on database (2019/06/06)
- B. Two new members via the Website!

Transitions/ Jobs (Jessica & Lynn)

- A. Please send jobs to transitions email & cc zuttojetto@gmail.com
- B. Contacted Suzan, waiting for contact — if she does not respond by JET Training, WILL bug her; want to ensure we can peg down a date [Jessica]
- C. To do; contact those who attended last year about thoughts, improvements and what else to see

PNWJETAA Inventory

- A. Adam:
 - a. Vertical & Horizontal banners
 - b. Binders, folders, USBs
 - c. Beverage condiments & coffee
 - d. Voice recorders
 - e. Thank you cards

- f. Computer, now with Office 2007!
- g. Tablet computer - functional
- h. Tablet computer - non-functional
- i. Projector
- j. Sake barrel & mallets
- k. Event booth box o'stuff — IT'S FALLING APART! Use Admin. Budget to buy a new one/hardshell suitcase
- l. Mr. Coffee coffee maker (compliments of Consulate!
- B. Jeremy needs the non-functional tablet and a sake mallet!
- C. Cheryl:
 - a. Deep storage for items used once a year at Cheryl's storage unit
- D. Lynn:
 - a. ASKME Buttons
 - b. "old" PNWJETAA pins
 - c. Newsletter binder
 - d. New JETs bye-bye swag
- E. Michelle:
 - a. Brochures
 - b. Holiday decorations
 - c. Plastic sign stand
- F. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

Tech and Website Update

- A. Copyright check (Jeremy)
- B. New Logo! (Michelle)
 - a. New Logo and Mascot (Miwa-chan) nearly ready for unveiling!
 - b. Michelle — still working on the mascot; Adam & Sam working on color scheme
 - i. Sam has not had time to look at colours :(
 - ii. Neither did Adam... We are sorry
- C. 30th Anniversary Logo / pins / merch
 - a. No further updates
- D. Membership database coding underway (Adam)
- E. Website overhaul
 - a. Doodle for meet up <https://doodle.com/poll/ipzx2ybwvbizxh4d>
 - b. Personal stock photos to be featured on website please drop here [stock photo drive](#)

Newsletter (Temp Sam)

- A. Sent out the Mon-ish after monthly meetings, please email secretary@pnwjetaa.org for submissions
- B. Advertise YPF
- C. "Where are they now" section in newsletter
 - a. Very behind, on the back-burner for now

Misc. Final Business

- A. Agendas & minutes on website (Janice & Sam) — someday soon!
 - a. Import document into Mammoth app
- B. Web discussion meeting — in person, set up sometime in the next month or so
 - a. Create a doodle poll to decide on a date (Janice)
- C. Thank you card & wine for Allen re: Japan Fair...last year
- D. By-Laws renewal/update deadline (Adam!)
 - a. **Are people willing to extend the August meeting to get it started?**
 - b. Whenever the regular meeting ends, until 10:15 so we don't have to pay a stupid amount for parking...
 - c. Maybe order food in? Noodles? Pizza? Roast pig?
- E. Old binders and notes (Adam & Sam) — will be processed, scanned, and minimized.
 - a. Adam went through most of the paper documents and made two piles, need a second opinion before scanning and tossing
- F. Back-burner items
 - a. *Nengajo* project (Zack)

Meeting Adjourned:

Next Meeting Date and Location:

August 8, 2019 (2nd Thurs.) | 18:30–19:30 | WeWork Westlake Tower 10/12F
Conference Room