

PNWJETAA

Monthly Meeting Minutes

September 2019

September 9, 2019 | 18:30 | WeWork Westlake Tower, 10/12F Conference Room

ROLE CALL: Lynn Miyauchi | Zung Do | Cheryl Hou | Adam Ledyard | Michelle Kato | Zack Williams | Sam Corpuz | Jessica Record | ~~Jeremy Odden~~ | Janice Laureano | Dawn Wyruchowski

SPECIAL GUESTS: Carolyn Peterson

Call to Order (Adam): 18:31

Meeting Minutes Review

- A. Minutes look good — approved

Treasurer's Report (Zack)

- A. Previous balance
 - a. Checking: 8847.63
 - b. Savings: 946.87
 - c. Admin: 813.39
- B. Current balance:
 - a. Checking: 11,610.30 — GiA budget added
 - b. Savings: 946.94
 - c. Admin: 813.39
- C. Owing:
 - a. Budget for Remote Outreach (see below) — sent on Friday, has not yet been approved but should not be an issue
 - b. Summer Picnic
 - i. Michelle — undokai/Summer Picnic supplies (paid now)
- D. Zack will be stepping down in March 2020 — need to start recruiting soon!
 - a. Two-year commitment highly preferred, but we can make it work if only 1-year is possible

Upcoming Events

* denotes inclusion in upcoming newsletter

- A **By-laws!!**: TBD
 - a. Executive Officers must attend, others welcome if interested!
 - b. Adam to send out a Doodle poll to vote on a new date (sometime in October)

- i. Could extend the October meeting, or have it separately
 - c. Elmira H. Utz experienced with 501(c)3 status and by-laws
 - i. Adam to reach out for by-law revision meeting details
- B. ***(mini) Welcome Back / September Happy Hour: September 20 (Fri), 18:00–20:00, JCCCW**
 - a. Jessica & Lynn in charge
 - b. Registration [here](#)
 - c. Refreshments by donation — potluck lite! Bring your favourite snack and/or beverage
 - d. Consulate welcome back to be held at a later date
 - e. Not a typical happy hour — want a chance to welcome folks back and talk a little about reverse culture shock
- C. **National Conference: September 26–29 (Thu–Sun), Chicago JETAA**
 - a. Jeremy and Sam registered — send airfare receipts/confirmations to Treasurer
 - b. Chapter surveys — completed
 - c. Topics to learn about or share knowledge about:
 - i. Engagement in remote regions of the chapter (see event info below) —
 - ii. 501(c)3 status
 - iii. Inter-chapter & international JETAA collaborations
 - iv. Others?
 - d. Remote outreach presentation
 - i. Zack: bundling with JET recruitment-style info also means we can use MoFA funding
- D. ***Japan Week Festival at Bellevue College: September 28 (Sat), 10:00–17:00, Bellevue College**
 - a. Volunteers needed at the JET Program booth run by the Consulate
 - b. Updated list of volunteers (9/9): Elmira (confirmed), ~~Michelle~~, Landon (confirmed), Janice (AM shift, confirmed), Denise (?), Alana (?)
 - c. Please contact Hana Sova at the Consulate if you're willing/able to help: hana.sova@se.mofa.go.jp
 - d. Adam will contact Hana to coordinate volunteers, should be enough
- E. ***The New Money Cryptocurrency: October 2 (Wed), 17:30–20:00, One Union Square Boardroom**
 - a. JETAA member price: \$20
 - b. See flyer
- F. ***Northern WA Remote Outreach: October 11 (Fri), Western Washington University**
 - a. Zack is coordinating, Adam attending — contacted a former professor there
 - b. Maggie (CGJ) will be visiting the classrooms 10/09, Zack will be visiting clubs instead
 - i. Zack will touch-base with Maggie soon to coordinate
 - c. Potential schedule

- i. 14:00/15:00: casual chat with refreshments at Japanese Conversation Club to talk to prospective JETs (logistics to be coordinated by club members)
 - ii. Evening: Meet with alumni — Jeff Albright, Margie Banin
 - iii. Lynn will check membership for more contacts in northern WA
 - d. Presentation: framework will be about the same as Montana, but a little more free-form/casual
- G **October Happy Hour: Ideas**
 - a. Possible Terry's Kitchen, or Leavenworth Oktoberfest if we're feeling ambitious
 - b. Jeremy may have been interested in doing an event, will need to check with him (Adam)
 - c. We could go pumpkin picking at Bob's Corn & Pumpkin Farm — Decided!
- H ***October Happy Hour: October 20 (Sun), 11:00 onward, Bob's Corn & Pumpkin Farm**
 - a. Pumpkin picking, corn maze, and get pumpkin-spiced donuts, and CIDER!
 - b. Arrive separately, everyone can do their thing
- I ***Transitions: November 9 (Sat), 09:30–15:00, Northwest University**
 - a. Jessica & Lynn working out details
 - b. Possible schedule:
 - i. Guest speaker (30 mins)
 - ii. Keynote speaker (90 mins)
 - iii. Japanese skills panel (30 mins)
 - iv. Lunch (60 mins)
 - 1. Special this year, more time for mingling
 - 2. Proper TRESsandwiches, included in the cost of ticket
 - v. JET info session (13:00, 30 mins)
 - vi. Expo (13:00–15:00, open to public, raffle held throughout)
 - c. Resume review offered in the morning, but no headshots this year
 - d. Hoping the new schedule will encourage more networking and community-building for recent returnees/re-locators
 - i. Want to have more alumni show up at Expo
 - ii. Rebranding it as a community-building expo — representing different community/interest groups
 - iii. Elmira is interested!
 - iv. Jessica also planning on contacting Chelsea
 - v. Michelle can represent Red Cross
 - e. More flexibility in attendance, very exciting!
- J ***JASSW Holiday Dinner: December 3 (Tue), 17:00 onward, Westin Hotel Seattle**
 - a. Looking for more volunteers in the auction room on the floor
 - b. JETAA will also be offered a table — need to find a very *genki* recent returnee to act as a delegate
 - c. Auction items
 - i. Victoria, BC travel package — Sam will talk to Danielle at JETAABC for hotel/vacation package info
 - ii. Starbucks — roastery tour, swag bags?

K Potential Future Events

- a. Leavenworth Oktoberfest (could be a good outreach activity)
 - i. 3 different weekends
 - ii. 10/4-5; 10/11-12; 10/18-19
- b. Remote Outreach to WWU at (Zack)
 - i. September or October
- c. Tea History & Chinese Tea Ceremony Demo & Education
- d. Seward Park Torii opening — maybe this summer? Next summer?
- e. Escape Room!
- f. Mariners Game? (baseball)
- g. Seattle Reign FC Game? (women's soccer)
- h. SKSCA-JETAA-JASNET Karaoke Event: Fall 2019, Rock Box
 - i. Cheryl will kick it off, leave it to Dawn to follow up
 - ii. Dennis Yamashita (denyama@gmail.com) is JASNET contact
 - iii. Terry's Kitchen has a back area with pool tables and lots of space, great food
- i. Tacoma Art Museum visit — Zoe Donelle

Past Events

- A. Summer Picnic: Aug 17 (Sat), 11:00–14:00 (or later), Luther Burbank Park
 - a. It went well! We had a good time
 - b. Notes from Zack:
 - i. Don't buy soda, no one drinks it
 - ii. Not all the food was eaten, we had a lot of leftovers: yakisoba, hamburgers, buns, etc.
 - iii. Games went well, but maybe consider a different way to decide teams
 - iv. No tug-o-war next year, move away from strength-based games
 - c. Jeremy may have left over supplies (food colouring, etc)
 - d. Next year: consider a new venue due to reservation \$\$\$
 - i. Will need to think about this soon as we'll need to make a reservation sometime in January
 - ii. Juanita Park, Kirkland could be an option, good space and transit-accessible
- B. Happy Hour @ Teinei: August 23, 2019 (Friday)
 - a. Great! Food was really good!
 - b. Staff were very accommodating and friendly
 - c. Nijikai at Molly Moons
 - d. Zung lives across the street from the restaurant, her apartment has a conference room that we could use for the JETAA meeting followed by staff happy hour at Teinei (after Transitions)

Membership Update (Lynn)

- A. 6 new members via website / 1 reconnected alumni via email

- a. Most have already signed up for ~~Transitions~~ Mini-Welcome Back
- B. Adam still needing to work on database (2019/06/06)

Transitions/Jobs (Jessica & Lynn)

- A. Please send jobs to transitions email & cc zuttojetto@gmail.com
- B. Position for Assistant Director at HBCC now open, please post to website (Adam will add to newsletter)
- C. Transitions 2019 — see Events for details
- D. Other ideas for future Transitions
 - a. Get rid of recruiters/job expo, sets up the wrong expectations
 - b. Focus more on other “transitional” aspects of life post-JET, not just 100% career-focused
 - c. Live stream or record (and post on website) for remote alumni to access
 - i. Depending on budget/priority, Jeremy can organize streaming

PNWJETAA Inventory

- A. Adam:
 - a. Vertical & Horizontal banners
 - b. Binders, folders, USBs
 - c. Beverage condiments & coffee
 - d. Voice recorders
 - e. Thank you cards
 - f. Computer, now with Office 2007!
 - g. Tablet computer - functional
 - h. Tablet computer - non-functional
 - i. Projector
 - j. Sake barrel & mallets
 - k. Event booth box o’stuff — IT’S FALLING APART! Use Admin. Budget to buy a new one/hardshell suitcase (Costco has some on sale for a good price)
 - l. Mr. Coffee coffee maker
- B. Cheryl:
 - a. Deep storage for items used once a year at Cheryl’s storage unit
- C. Lynn:
 - a. ASK ME Buttons
 - b. “old” PNWJETAA pins
 - c. Newsletter binder
 - d. New JETs bye-bye swag
- D. Michelle:
 - a. *More* ASK ME Buttons and “old” pins
 - b. Brochures
 - c. Holiday decorations
 - d. Plastic sign stand
- E. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

Tech and Website Update

- A. Copyright check (Jeremy)
- B. New Logo! (Michelle)
 - a. Showcase some color options (Adam)
 - i. Greens and oranges mostly, maybe play around with different outline colors
 - ii. Adam will bring a number of variations to October meeting for everyone to vote on
 - iii. Could unveil new logo at Shinnenkai!
 - b. Michelle still working on re-working the mascot (Miwa)
 - c. Pinmark.com and Lynn may have contacts
 - d. Northwest Trophies
- C. 30th Anniversary Logo / pins / merch
 - a. New design no longer feasible, but still possible to make pin in special gold outline or behind “30”
- D. Membership database coding underway (Adam)
- E. Website overhaul (Janice)
 - a. New Doodle for meet up (<https://doodle.com/poll/c34cqnm95wcycnk>)
 - i. Meet up at Tukwila King County Library or google hangouts
 - b. Personal stock photos to be featured on website please drop here [stock photo drive](#)

Newsletter (Rotating)

- A. Sam needs to step back — Anyone able to take over/assist?
 - a. Landon & Denise both mentioned they might be interested
 - b. Adam to do September’s newsletter, Michelle for October
- B. Notices to post
 - a. Michelle to ask a northern alumni for “Where Are They Now” section
 - i. Contact old-guard members first?
 - b. Include blurb about instagram account (follow us)

Misc. Final Business

- A. Rethink the default day for JETAA meetings, Sam will send out Google Form to all committee members
- B. Agendas & minutes on website (Janice & Sam) — someday soon!
 - a. Import document into Mammoth app
 - b. Jan & Sam could discuss at website meeting later this year
- C. By-Laws renewal/update deadline (Adam!)
 - a. Postponed (see Events above)
- D. Old binders and notes (Adam & Sam) — will be processed, scanned, and minimized.
 - a. Adam went through most of the paper documents and made two piles, need a second opinion before scanning and tossing
- E. Back-burner items
 - a. *Nengajo* project (Zack)

Meeting Adjourned: 20:17

Next Meeting Date and Location:

October 3, 2019 | 18:30–19:30 | WeWork Westlake Tower 10/12F Conference Room