

PNWJETAA

Monthly Meeting Agenda

October 2019

October 3, 2019 | 18:30 | WeWork Westlake Tower, 10/12F Conference Room

ROLE CALL: Lynn Miyauchi (call) | Zung Do (call) | Cheryl Hou | Adam Ledyard | Michelle Kato | Zack Williams | Sam Corpuz | Jessica Record (call) | Jeremy Odden | Janice Laureano (call) | Dawn Wyruchowski

SPECIAL GUESTS: Mira Utz (call) | Denise Sawyer | Sydney Owen

Call to Order (Adam):

Meeting Minutes Review

- A. Jeremy & Lynn approved via email

Treasurer's Report (Zack)

- A. Previous balance
 - a. Checking: 11,610.30
 - b. Savings: 946.94
 - c. Admin: 813.39
- B. Current balance:
 - a. Checking: 11,583.90
 - b. Savings: 947.03
 - c. Admin:
- C. Owing:
 - a. Budget for Remote Outreach (see below) — approved!
 - b. NatCon — Sam & Jeremy
- D. Zack will be stepping down in March 2020 — need to start recruiting soon!
 - a. Two-year commitment highly preferred, but we can make it work if only 1-year is possible

Upcoming Events

** denotes inclusion in upcoming newsletter*

- A. **2019 NatCon Debrief:** After this meeting! Right here, right now!
 - a. (Back after these messages...)
- B. **By-laws!:** TBD
 - a. Executive Officers must attend, others welcome if interested!
 - b. Adam to send out a Doodle poll to vote on a new date (sometime in October)

- c. Elmira H. Utz experienced with 501(c)3 status and by-laws
 - i. Adam to reach out for by-law revision meeting details
- C *Northern WA Remote Outreach: October 11 (Fri), Western Washington University
 - a. Zack is coordinating, Adam attending — contacted a former professor there
 - b. Maggie (CGJ) will be visiting the classrooms 10/09, Zack will be visiting clubs instead
 - i. Zack will touch-base with Maggie soon to coordinate
 - c. Potential schedule
 - i. 14:00/15:00: casual chat with refreshments at Japanese Conversation Club to talk to prospective JETs (logistics to be coordinated by club members)
 - ii. Evening: Meet with alumni — Jeff Albright, Margie Banin
 - iii. Lynn will check membership for more contacts in northern WA
 - d. Presentation: framework will be about the same as Montana, but a little more free-form/casual
- D *October Happy Hour: October 20 (Sun), 11:00 onward, Bob's Corn & Pumpkin Farm
 - a. Shift date?
 - b. Pumpkin picking, corn maze, and get pumpkin-spiced donuts, and CIDER!
 - c. Arrive separately, everyone can do their thing
- E *SKSCA 20th Annual Kobe Jazz Queen Contest: October 21 (Mon), 18:00 doors open, 19:30 concert begins, Dimitrou's Jazz Alley
 - a. Tickets on sale [here](#), \$15 per person
- F *Transitions: November 9 (Sat), 09:30–15:00, Northwest University
 - a. Jessica & Lynn working out details
 - b. Possible schedule:
 - i. Guest speaker (30 mins)
 - ii. Keynote speaker (90 mins)
 - iii. Japanese skills panel (30 mins)
 - iv. Lunch (60 mins)
 - 1. Special this year, more time for mingling
 - 2. Proper TRES sandwiches, included in the cost of ticket
 - v. JET info session (13:00, 30 mins)
 - vi. Expo (13:00–15:00, open to public, raffle held throughout)
 - c. Resume review offered in the morning, but no headshots this year
 - d. Hoping the new schedule will encourage more networking and community-building for recent returnees/re-locators
 - i. Want to have more alumni show up at Expo
 - ii. Rebranding it as a community-building expo — representing different community/interest groups
 - iii. Elmira is interested!
 - iv. Jessica also planning on contacting Chelsea
 - v. Michelle can represent Red Cross
 - e. More flexibility in attendance, very exciting!
 - f. Need graphics- anyone interested?

- G *JASSW Holiday Dinner: December 3 (Tue), 17:00 onward, Westin Hotel Seattle
 - a. Looking for more volunteers in the auction room on the floor
 - b. JETAA will also be offered a table — need to find a very *genki* recent returnee to act as a delegate
 - c. Auction items
 - i. Victoria, BC travel package — Sam will talk to Danielle at JETAABC for hotel/vacation package info
 - ii. Starbucks — roastery tour, swag bags?
- H Ski Trip 2020: January ??2020, TBD
 - a. Scheduling a meeting with Danielle (BC) and Rosie (Portland) sometime in the next couple weeks
 - b. First step: need to decide a venue! — some considerations:
 - i. Mountain — lift ticket pricing and accessibility: last year we went for a little cheaper, with less snow hazards; we could up the ante a bit this year?
 - ii. Accommodation: do we know JETs who can host other JETs? Can we look into an Airbnb situation? Block out a few hotel rooms? Would it be in Seattle proper or closer to the ski resort?
 - iii. Group dinner/mingler: Recommendations?
 - c. Will update after getting in touch with the other organizers (Trifecta team!)
- I. Potential Future Events
 - a. Leavenworth Oktoberfest (could be a good outreach activity)
 - i. 3 different weekends
 - ii. 10/4-5; 10/11-12; 10/18-19
 - b. Remote Outreach to WWU at (Zack)
 - i. September or October
 - c. Tea History & Chinese Tea Ceremony Demo & Education
 - d. Seward Park Torii opening — maybe this summer? Next summer?
 - e. Escape Room!
 - f. Mariners Game? (baseball)
 - g. Seattle Reign FC Game? (women's soccer)
 - h. SKSCA-JETAA-JASNET Karaoke Event: Fall 2019, Rock Box
 - i. Cheryl will kick it off, leave it to Dawn to follow up
 - ii. Dennis Yamashita (denyama@gmail.com) is JASNET contact
 - iii. Terry's Kitchen has a back area with pool tables and lots of space, great food
 - i. Tacoma Art Museum visit — Zoe Donelle

Past Events

- A. *(mini) Welcome Back / September Happy Hour: September 20 (Fri), 18:00–20:00, JCCCW
 - a.
- B. National Conference: September 26–29 (Thu–Sun), Chicago JETAA

- a.
- C. *Japan Week Festival at Bellevue College: September 28 (Sat), 10:00–17:00, Bellevue College
 - a. Landon, Denise, Janice, Elmira & Alana helped out in booth - greatly appreciated! Jessica also helped out & presented (she's Consulate Staff now as well as Lynn)
- D. *The New Money Cryptocurrency: October 2 (Wed), 17:30–20:00, One Union Square Boardroom
 - a.

Membership Update (Lynn)

- A. 4 New members via website
- B. Adam still needing to work on database (2019/06/06)

Transitions/ Jobs (Jessica & Lynn)

- A. Please send jobs to transitions@pnwjetaa.org &cc zuttojetto@gmail.com
lynn@pnwjetaa.org - I'm trying to merge business related mail here - personal is still zuttojetto@gmail.com
- B. Transitions 2019 — see Events for details
 - a. Live stream or record (and post on website) for remote alumni to access
 - i. Depending on budget/priority, Jeremy can organize streaming
 - ii. USJETAA?

PNWJETAA Inventory

- A. Adam:
 - a. Vertical & Horizontal banners
 - b. Binders, folders, USBs
 - c. Beverage condiments & coffee
 - d. Voice recorders
 - e. Thank you cards
 - f. Computer, now with Office 2007!
 - g. Tablet computer - functional (on loan to Jeremy)
 - h. Tablet computer - non-functional (on loan to Jeremy)
 - i. Projector
 - j. Sake barrel & mallets (one mallet on loan to Jeremy)
 - k. Event booth box o'stuff — IT'S FALLING APART! Use Admin. Budget to buy a new one/hardshell suitcase (Costco has some on sale for a good price)
 - l. Mr. Coffee coffee maker
- B. Cheryl:
 - a. Deep storage for items used once a year at Cheryl's storage unit
- C. Lynn:
 - a. ASK ME Buttons
 - b. "old" PNWJETAA pins
 - c. Newsletter binder

- d. New JETs bye-bye swag
- D. Michelle:
 - a. *More* ASK ME Buttons and “old” pins
 - b. Brochures
 - c. Holiday decorations
 - d. Plastic sign stand
- E. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

Tech and Website Update

- A. Copyright check (Jeremy)
 - a. I have some time coming up that I'm setting aside to finally do the deep dive.
- B. New Logo! (Michelle)
 - a. Showcase some color options (Adam)
 - i. Greens and oranges mostly, maybe play around with different outline colors
 - ii. Adam will bring a number of variations to October meeting for everyone to vote on
 - iii. Could unveil new logo at Shinnenkai!
 - b. Michelle still working on re-working the mascot (Miwa)
 - c. Pinmark.com and Lynn may have contacts
 - d. Northwest Trophies
 - e. Request to “temporarily” remove zuttojetto from “Puget” as Lynn@pnw is now active
- C. 30th Anniversary Logo / pins / merch
 - a. New design no longer feasible, but still possible to make pin in special gold outline or behind “30”
 - b. Contact Matt at CLAIR for actual establishment date — as early as March 1991, maybe even earlier! ([JET Streams Vol. 1 No. 1](#))
 - i. Barbara Ellis was our representative at that time, does anyone know her?
- D. Membership database coding underway (Adam)
- E. Website overhaul (Janice)
 - a. New Doodle for meet up (<https://doodle.com/poll/c34cqnf95wcycnk>)
 - i. Meet up at Tukwila King County Library or google hangouts
 - ii. Date decided?
 - b. Personal stock photos to be featured on website please drop here [stock photo drive](#)

Newsletter (Rotating)

- A. Sam needs to step back — Anyone able to take over/assist?
 - a. Denise will take over in November!
 - b. Michelle for October, Sam for November/helping a new person transition into the role
 - c. Jeremy can take a month or two if someone gives him a quick tutorial.

- B. Notices to post
 - a. Michelle to ask a northern alumni for “Where Are They Now” section
 - i. Contact old-guard members first?
 - b. Include blurb about instagram account (follow us)

Misc. Final Business

- A. New default day for monthly meetings
 - a. Survey results [here](#)
- B. Agendas & minutes on website (Janice & Sam) — someday soon!
 - a. Import document into Mammoth app
 - b. Jan & Sam could discuss at website meeting later this year
- C. By-Laws renewal/update deadline (Adam!)
 - a. Postponed (see Events above)
- D. Old binders and notes (Adam & Sam) — will be processed, scanned, and minimized.
 - a. Adam went through most of the paper documents and made two piles, need a second opinion before scanning and tossing
- E. Back-burner items
 - a. *Nengajo* project (Zack)

Meeting Adjourned:

Next Meeting Date and Location:

November ??, 2019 | 18:30–19:30 | Zung’s apartment complex conference room?