

PNWJETAA

# Monthly Meeting Agenda

## November 2019

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November 6, 2019 | 18:30 | South Lake Union, Seattle

**ROLE CALL:** ~~Lynn Miyauchi~~ | Zung Do | ~~Cheryl Hou~~ | Adam Ledyard | Michelle Kato | Zack Williams | ~~Sam Corpuz~~ | Jessica Record | Jeremy Odden | Janice Laureano | Dawn Wyruchowski | Denise Sawyer

**SPECIAL GUESTS:** Nick McKay | Landon Himeda | Dustin Henrich (Country Rep) | Lara Zara (Chicago JETAA)

**Call to Order** (Adam):

### Meeting Minutes Review

- A. Approved by Lynn with amendment regarding chapter establishment as follows:  
Contact Matt at CLAIR for actual establishment date — as early as ~~March 1991, maybe even earlier!~~ ([JET Streams Vol. 1 No. 1](#))  
[Feb 23, 1990 with Regional Rep Marie Sauter and then 1990 \(month?\) as noted in the 2nd JET Program Alumni Association Directory. This was the 2nd directory published in 1990 month? \(first volume not available\) US-11 was recognized as a registered Region w/Regional Rep. Barbara Ellis.](#)
  - a. Barbara Ellis and [Marie Sauter](#) were listed for 1990 as our

### Treasurer's Report (Zack)

- A. Previous balance
  - a. Checking: 11,583.90
  - b. Savings: 947.03
  - c. Admin: 813.39
- B. Current balance
  - a. Checking:
  - b. Savings:
  - c. Admin:
- C. Owing:
  - a. NatCon — Jeremy reimbursed?
  - b. JCCCW dues? (Admin)
  - c. Webhosting? - need to poke Grant about this. (Admin)
- D. Budget approved for JASSW Holiday Dinner and other upcoming events?
- E. GiA Survey and Next Year's Plans: [Google Form here](#) — due 11/13

- F. Treasurer for 2020-21 committee
  - a. Any takers?
  - b. Also see Election in Events

## Upcoming Events (buckle up folks, there's a LOT!)

\* denotes inclusion in upcoming newsletter

- A **Official Welcome Back**: November 8 (Fri), 18:00–20:00, Consul-General's Official Residence
  - a. RSVPs were due to Maggie on 11/1
  - b. Include in newsletter, ye or nay? (maybe "may" as it's invite only)
- B **\*Transitions**: November 9 (Sat), 09:30–15:00, Northwest University
  - a. If you're attending, please sign up at BPT (as expo-senpai):  
<https://www.brownpapertickets.com/event/4392912>
  - b. Staff are Sam, Zung, Denise, Jessica & Lynn (Could use one more person for lunch?)
  - c. Send list of folks needing honoraria to Zack to distribute at the event (Jessica)
    - i. Done
  - d. Schedule:
    - 9:30 Registration
    - 10:00 Opening Remarks - by Adam
    - 10:05 Presentation (30 mins) - Suzan Kobashigawa
    - 10:35 Keynote Speaker (60 mins) - Rob Uy
    - 11:35 Japanese language panel (30 mins) - Karen Lam, Amanda Suzuki, Brian Watson & Jessica
    - 12:00 Lunch
    - 13:00 Expo
      - Alumni-led JET info session (30 mins) - Sam, Denise, Amanda & Jessica
    - 15:00 End program
  - e. Resume review offered in the morning, raffle held throughout expo
- C **By-laws!! (recurring)**: Every other Monday, 19:30 onward, virtual meeting
  - a. Next meeting: Nov. 11
  - b. Updates from last meeting:
    - i. Adam & Sam attended, created outline for bylaws
  - c. Executive Officers must attend, others welcome if interested!
- D **\*JAS-NET Happy Hour**: November 14 (Thu), 18:00–20:00, Terry's Kitchen, Bellevue
  - a. Event info & registration [here](#)
  - b. JETAA members get JASSW member pricing! \$20/person
- E **\*Dekoboko Taiko Concert — Hibana**: November 24 (Sun), 19:00, Theater off Jackson, Seattle
  - a. Ticket & event info [here](#)
  - b. Include event banner in newsletter: png file [here](#)
  - c. First concert for Dekoboko Taiko (Maggie, JET Coordinator's wadaiko group)

- F. \*JASSW Holiday Dinner: December 3 (Tue), 17:00 onward, Westin Hotel Seattle
  - a. Looking for more volunteers in the auction room on the floor
  - b. JETAA = sponsoring 5 seats
    - i. Funding request submitted but waiting on approval
    - ii. Selection process: at least one new JET as a delegate
    - iii. Cheryl also secured a full table — for long-term contributors/officers?
  - c. Table for volunteers as well, Carolyn is looking into that
- G. \*2019 Bonenkai: December, date & location TBD
  - a. Southside! Zack, Janice, Jeremy, Denise — any suggestions?
    - i. Zack previously suggested Korean fried chicken?
  - b. Possible dates in December (Fri, Sat, Sun): 12/6, 12/7, 12/8, 12/13, 12/14, 12/15
    - i. Need to reserve a restaurant ASAP!
    - ii. Might be easier to get a reservation on a weeknight
- H. US JETAA Leadership Program: TBD, JCCCW or other venue
  - a. Spoke with Bahia (ED at US JETAA), we are confirmed for the leadership program!
  - b. Challenges we want to work on with her:
    - i. Remote alumni engagement
    - ii. Pros/cons of 501(c)(3), and would it be worth it for PNWJETAA
    - iii. 5-year plan
  - c. Application essay can be found [here](#) (already submitted to Bahia)
    - i. If you have questions or want to change any of these points, please add it as a COMMENT (please do not edit the original content for posterity's sake)
  - d. Spoke to Bahia on the phone on 10/28, notes from that call can be found [here](#)
    - i. Date of visit & workshop TBD, but will be held on a weekend to ensure all committee members can attend
- I. Elections! 2020–21 Committee: December/January
  - a. Will need to hold elections earlier this year if we want to announce new committee at Shinnenkai
  - b. Could open nominations in early December, elections held in January up until Shinnenkai — thoughts?
  - c. Positions that will soon be vacant:
    - i. President
    - ii. Treasurer
    - iii. Other...?
- J. 2020 Shinnenkai: January 2020, JCCCW
  - a. Potluck, same as last year
  - b. Who wants to be one of the event leads?
- K. \*JET Ski 2020: Seattle!: February 15–17 2020, Snoqualmie/Seattle
  - a. Had another meeting with Danielle (BC) and Rosie (Portland)
    - i. Most likely going to Snoqualmie due to proximity to Seattle (plus alumni can host out of town guests)

- ii. Utilize February long weekend (overlapping holiday with Canada & President's day)
- iii. Proposed itinerary:
  - Fri/Sat. Arrive in Seattle
  - Sat. day Sightseeing in Seattle, open schedule
  - Sat. PM Welcome happy hour
  - Sun. day Skiing & boarding @ Snoqualmie
  - Mon. day (holiday), return to BC/OR
- iv. Annual event name — JET Ski: Seattle
- v. \$10 per ski participant contributed by BC & PNW; Portland to find another way to support (possibly sponsor appetizers etc. at welcome happy hour)
- b. Include "Save the Date" in next newsletter, blurb can be found [here](#)
  - i. Sam will also make a FB event page and banner image to use in newsletter (should be ready by this Sunday)
- L **Tea History & Ceremony Experience:** January or March, TBD, JCCCW?
  - a. Relaying info from Pat:
    - i. He will most likely do a tasting of 3 teas: green, oolong, pu'er
    - ii. Max. class size 12
    - iii. Self-funded, proposing \$8 per person general, \$10 for admission + sample of tea to bring home
    - iv. Won't be able to decide on a date until Pat's work travel has been confirmed (hence January or March)
- M Potential Future Events
  - a. Seward Park Torii opening — maybe this summer? Next summer?
  - b. Escape Room!
  - c. Mariners Game? (baseball)
  - d. Seattle Reign FC Game? (women's soccer)
  - e. SKSCA-JETAA-JASNET Karaoke Event
  - f. Tacoma Art Museum visit — Zoe Donelle

## Past Events

- A. JETAA on the Road! Northern WA Remote Outreach: October 11 (Fri), Western Washington University
  - a.
- B. October Happy Hour: October 20 (Sun), 10:00/11 onward, Bob's Corn & Pumpkin Farm
  - a. 7 alumni and friends attended! Pumpkins were picked and donuts were consumed
  - b. Poor weather kept others at home
- C. SKSCA 20th Annual Kobe Jazz Queen Contest: October 21 (Mon), 18:00 doors open, 19:30 concert begins, Dimitrou's Jazz Alley
  - a.

## Membership Update (Lynn)

- A. 2 members signed up via website. One is a former member updating info the other is new!

## Transitions/Jobs (Jessica & Lynn)

- A. Please send jobs to [transitions@pnwjetaa.org](mailto:transitions@pnwjetaa.org) & [lynn@pnwjetaa.org](mailto:lynn@pnwjetaa.org)
- B. Transitions 2019 — see Events for details
- C. Jobs: Hyogo BCC Assistant Manager (job description [here](#)) - Also posted on our homepage

## PNWJETAA Inventory

- A. Adam:
  - a. Vertical & Horizontal banners
  - b. Binders, folders, USBs
  - c. Beverage condiments & coffee
  - d. Voice recorders
  - e. Thank you cards
  - f. Computer
  - g. Tablet computer - functional (on loan to Jeremy)
  - h. Tablet computer - non-functional (on loan to Jeremy)
  - i. Projector
  - j. Sake barrel & mallets (one mallet on loan to Jeremy)
  - k. Event booth box o'stuff — IT'S FALLING APART! Use Admin. Budget to buy a new one/hardshell suitcase (Costco has some on sale for a good price)
  - l. Mr. Coffee coffee maker
- B. Cheryl:
  - a. Deep storage for items used once a year at Cheryl's storage unit
- C. Lynn:
  - a. ASK ME Buttons
  - b. "old" PNWJETAA pins
  - c. Newsletter binder
  - d. New JETs bye-bye swag
- D. Michelle:
  - a. *More* ASK ME Buttons and "old" pins
  - b. Brochures
  - c. Holiday decorations
  - d. Plastic sign stand
- E. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

## Tech and Website Update

- A. Copyright check (Jeremy)
  - o I have begun the deep dive! I'm doing it in small chunks because it's labor intensive and involves 5 or 6 steps per post.
  - o Everything through 2007 is complete (which isn't much)

- Using internet magic, I'm [restoring what images I can find](#) to the website, as well as saving them all to the drive for archival purposes.
- I'm also taking it upon myself to make small edits to the posts where appropriate (removing dead hyperlinks, etc), I hope that's okay Janice!
- B. New Logo! (Michelle)
  - Colors (Adam)
    - i. Fonts need to be determined
    - ii. Final version ready?
  - Michelle still re-working the mascot, Miwa
- C. Request to “temporarily” remove zuttojetto from “Puget” as Lynn@pnw is now active
- D. 30th Anniversary Logo / pins / merch
  - Use usual logo in gold
  - 2021 is our best guess for our 30th anniversary
- E. Membership database coding on hold... (Adam)
- F. Website overhaul (Janice)
  - Sunday, November 24th
  - Personal stock photos to be featured on website please drop here [stock photo drive](#)
    - i. Seasonal-related, Japan-related, event photos (no people)

## Newsletter (Denise)

- A. Notices to post
  - a. See Events above for \*
  - b. Postcards from Montana — new postcard from Randi shared with Denise

## Misc. Final Business

- A. New default day for monthly meetings
  - a. Survey results [here](#) — 8 responses total
  - b. Result summary:
    - i. 1st Preference: 1st Thursday of the month (4 votes)
    - ii. 2nd Preference: 2nd Thursday (3 votes)
    - iii. 3rd Preference: バラバラ (no clear front-runner)
  - c. Basically no change
    - i. Does this still work for us?
- B. Agendas & minutes on website (Janice & Sam) — someday soon!
  - a. Import document into Mammoth app
  - b. Jan & Sam could discuss at website meeting later this year
- C. By-Laws renewal/update (Adam)
  - a. Recurring, every other Monday until the thing is done!
- D. Old binders and notes (Adam & Sam) — will be processed, scanned, and minimized.
- E. Back-burner items
  - a. *Nengajo* project (Zack)

Meeting Adjourned:

Next Meeting Date and Location:

December 5, 2019 | 18:30–19:30 | WeWork Westlake Tower, 10A/12C Conference Room