

PNWJETAA

Monthly Meeting Minutes

November 2019

November 6, 2019 | 18:30 | South Lake Union, Seattle

ROLE CALL: ~~Lynn Miyauchi~~ | Zung Do | ~~Cheryl Hou~~ | Adam Ledyard | Michelle Kato | Zack Williams | ~~Sam Corpuz~~ | Jessica Record | Jeremy Odden | Janice Laureano | Dawn Wyruchowski | Denise Sawyer

SPECIAL GUESTS: Nick McKay | Landon Himeda | Dustin Henrich (Country Rep) | Lara Zara (Chicago JETAA)

Call to Order (Adam): 18:37

Meeting Minutes Review

- A. Approved by Lynn with amendment regarding chapter establishment as follows:
Contact Matt at CLAIR for actual establishment date — as early as ~~March 1991, maybe even earlier!~~ ([JET Streams Vol. 1 No. 1](#))
[Feb 23, 1990 with Regional Rep Marie Sauter and then 1990 \(month?\) as noted in the 2nd JET Program Alumni Association Directory. This was the 2nd directory published in 1990 month? \(first volume not available\) US-11 was recognized as a registered Region w/Regional Rep. Barbara Ellis.](#)
 - a. Barbara Ellis and [Marie Sauter](#) were listed for 1990 as our reps
 - b. PNWJETAA started 1990!
- B. Approved by Michelle, Zack

Treasurer's Report (Zack)

- A. Previous balance
 - a. Checking: 11,583.90
 - b. Savings: 947.03
 - c. Admin: 813.39
- B. Current balance
 - a. Checking: 10,497.40
 - b. Savings: 947.10
 - c. Admin: 795.40
- C. Owing:
 - a. NatCon — Jeremy reimbursed? Need receipts!
 - b. JCCCW dues? (Admin) About \$150, we need to send a check
 - c. Webhosting? - need to poke Grant about this. (Admin)

- d. Remote Outreach gas for Adam
- e. Checks prepared for Transitions!
- D. Budget approved for JASSW Holiday Dinner and other upcoming events?
 - a. Received, approval pending. Should be fine.
- E. GiA Survey and Next Year's Plans: [Google Form here](#) — due 11/13
 - a. Completed in-meeting
 - b. Upcoming chapter anniversary
- F. Treasurer for 2020-21 committee
 - a. Any takers? Jeremy maybe?
 - b. Also see Election in Events

Upcoming Events (buckle up folks, there's a LOT!)

** denotes inclusion in upcoming newsletter*

- A. **Official Welcome Back:** November 8 (Fri), 18:00–20:00, Consul-General's Official Residence
 - a. RSVPs were due to Maggie on 11/1
 - b. Include in newsletter, ye or nay? (maybe "may" as it's invite only)
 - c. Many of us will attend, Adam will speak
 - d. Nijikai: bar at the bottom of Queen Anne from last year?
 - i. Will decide night-of
- B. ***Transitions:** November 9 (Sat), 09:30–15:00, Northwest University
 - a. If you're attending, please sign up at BPT (as expo-senpai):
<https://www.brownpapertickets.com/event/4392912>
 - b. Staff are Sam, Zung, Denise, Jessica & Lynn (Could use one more person for lunch: Landon!)
 - c. Send list of folks needing honoraria to Zack to distribute at the event (Jessica)
 - i. Done
 - d. Schedule:
 - 9:30 Registration
 - 10:00 Opening Remarks - by Adam
 - 10:05 Presentation (30 mins) - Suzan Kobashigawa
 - 10:35 Keynote Speaker (60 mins) - Rob Uy
 - 11:35 Japanese language panel (30 mins) - Karen Lam, Amanda Suzuki, Brian Watson & Jessica
 - 12:00 Lunch
 - 13:00 Expo
 - Alumni-led JET info session (30 mins) - Sam, Denise, Amanda & Jessica
 - 15:00 End program
 - e. Resume review offered in the morning, raffle held throughout expo
 - f. Please be thinking about your feedback during the event!
- C. **By-laws!! (recurring):** Every other Monday, 19:30 onward, virtual meeting
 - a. Next meeting: Nov. 11
 - i. Will work for an hour and carry on the following meeting

- ii. Please try to make it!
 - iii. Add suggestions outside of meeting to review together
 - b. Updates from last meeting:
 - i. Adam & Sam attended, created outline for bylaws
 - c. Executive Officers must attend, others welcome if interested!
- D. *JASNET Happy Hour: November 14 (Thu), 18:00–20:00, Terry’s Kitchen, Bellevue
 - a. Event info & registration [here](#)
 - b. JETAA members get JASSW member pricing! \$20/person
 - c. Can apply for additional (automatic!) discount through Young Professional Fund
 - i. Up to \$10, alumni-funded!
- E. *Dekoboko Taiko Concert — Hibana: November 24 (Sun), 19:00, Theater off Jackson, Seattle
 - a. Ticket & event info [here](#)
 - b. Include event banner in newsletter: png file [here](#)
 - c. First concert for Dekoboko Taiko (Maggie, JET Coordinator’s wadaiko group)
- F. *JASSW Holiday Dinner: December 3 (Tue), 17:00 onward, Westin Hotel Seattle
 - a. Looking for more volunteers in the auction room on the floor
 - i. Zung and Michelle are volunteering
 - b. JETAA = sponsoring 5 seats
 - i. Funding request submitted but waiting on approval
 - ii. Selection process: at least one new JET as a delegate
 - 1. Nick, Landon cordially invited
 - 2. Keep a lookout for genki returnees!
 - iii. Cheryl also secured a full table — 5 seats for long-term contributors/officers?
 - c. Table for volunteers as well, Carolyn is looking into that
- G. *2019 Bonenkai: December, date & location TBD
 - a. Southside! Zack, Janice, Jeremy, Denise — any suggestions?
 - i. Zack previously suggested Korean fried chicken?
 - ii. Denise will look into options with Zack as sidekick
 - iii. Family friendly British twisted fairytale show? Possibly a separate event?
 - b. Possible dates in December (Fri, Sat, Sun): 12/6, 12/7, 12/8, 12/13, 12/14, 12/15
 - i. Need to reserve a restaurant ASAP!
 - ii. Might be easier to get a reservation on a weeknight
 - iii. Doodle poll coming soon from Adam
 - iv. ~\$20 per person, plus some. \$700 budget
- H. USJETAA Leadership Program: TBD, JCCCW or other venue
 - a. Spoke with Bahia (ED at USJETAA), we are confirmed for the leadership program!
 - i. Thank you, Sam, for a fantastic application!
 - ii. Bahia will probably come in Jan/Feb
 - b. Challenges we want to work on with her:
 - i. Remote alumni engagement

- ii. Pros/cons of 501(c)(3), and would it be worth it for PNWJETAA
 - iii. 5-year plan
- c. Application essay can be found [here](#) (already submitted to Bahia)
 - i. If you have questions or want to change any of these points, please add it as a COMMENT (please do not edit the original content for posterity's sake)
- d. Spoke to Bahia on the phone on 10/28, notes from that call can be found [here](#)
 - i. Date of visit & workshop TBD, but will be held on a weekend to ensure all committee members can attend
- I. **Elections! 2020–21 Committee:** December/January

Will need to hold elections earlier this year if we want to announce new committee at Shinnenkai

 - a. Need to open nominations December 1, elections held until early January 5, election results announced at Shinnenkai
 - i. Who wants to manage? Jeremy? Nick?
 - ii. Nominations: open Dec. 1
 - iii. Platforms: Dec. 6-12
 - 1. Hard cut-off Jan. 12
 - iv. Voting 13th - Shinnenkai
 - v. You can nominate yourself!
 - b. Positions that will soon be vacant:
 - i. President
 - ii. Treasurer
 - iii. Transitions
 - 1. Will Lynn take this over again?
 - iv. Newsletter
 - 1. Does Denise want to continue?
- J. **CLAIR NY Visit from Tomoko Fujiwara:** Dec 12-14
 - a. Dec 13 dinner together
- K. **2020 Shinnenkai:** January 2020, JCCCW
 - a. Potluck, same as last year
 - b. January 18th, 19th or Feb. 1st are possible dates
 - c. Who wants to be one of the event leads?
- L. ***JET Ski 2020: Seattle!**: February 15–17 2020, Snoqualmie/Seattle
 - a. Had another meeting with Danielle (BC) and Rosie (Portland)
 - i. Most likely going to Snoqualmie due to proximity to Seattle (plus alumni can host out of town guests)
 - ii. Utilize February long weekend (overlapping holiday with Canada & President's day)
 - iii. Proposed itinerary:
 - Fri/Sat. Arrive in Seattle
 - Sat. day Sightseeing in Seattle, open schedule
 - Sat. PM Welcome happy hour
 - Sun. day Skiing & boarding @ Snoqualmie

- Mon. day (holiday), return to BC/OR
- iv. Annual event name — JET Ski: Seattle
- v. \$10 per ski participant contributed by BC & PNW; Portland to find another way to support (possibly sponsor appetizers etc. at welcome happy hour)
- b. Include “Save the Date” in next newsletter, blurb can be found [here](#)
 - i. Sam will also make a FB event page and banner image to use in newsletter (should be ready by this Sunday)
- M. **Ikebana meets Tech**: February 27th (Consulate General Event)
 - a. Volunteers needed; more info to come
- N. **Tea History & Ceremony Experience**: January or March, TBD, JCCCW?
 - a. Relaying info from Pat:
 - i. He will most likely do a tasting of 3 teas: green, oolong, pu’er
 - ii. Max. class size 12
 - iii. Self-funded, proposing \$8 per person general, \$10 for admission + sample of tea to bring home
 - iv. Won’t be able to decide on a date until Pat’s work travel has been confirmed (hence January or March)
- O. Potential Future Events
 - a. Seward Park Torii opening — maybe this summer? Next summer?
 - b. Escape Room!
 - c. Mariners Game? (baseball)
 - d. Seattle Reign FC Game? (women’s soccer)
 - e. SKSCA-JETAA-JASNET Karaoke Event
 - f. Tacoma Art Museum visit — ~~Zoe Donelle~~ Donnell

Past Events

- A. JETAA on the Road! Northern WA Remote Outreach: October 11 (Fri), Western Washington University
 - a. Adam and Zack went up to WWU
 - b. 9 JET hopefuls attended!
 - c. 2 hour session, pizza and quality chats, good stories
 - d. Cider company with alum Jeff Albright and others
 - i. Connecting with other JETs outside of our list
 - e. Adam and Zack had an excellent hike!
 - f. Under budget! Nice, walkable Air B&B location (with free beer!)
 - g. We should feature this in the newsletter
 - h. Olympia or Spokane for next year
 - i. Add to rotation: Montana (surprisingly reasonable cost), Tacoma
 - ii. Call for write-in recommendations in newsletter
- B. October Happy Hour: October 20 (Sun), 10:00/11 onward, Bob’s Corn & Pumpkin Farm
 - a. 7 alumni and friends attended (Grant, Sandra, Pat, Sam, Michelle, Mr. Michelle, Mama Michelle)! Pumpkins were picked and donuts were consumed
 - b. Poor weather kept others at home

- i. It turned into a very nice day
 - c. Repeat next year? Yes!
 - i. Easy parking
 - ii. Fun to get pumpkins and explore
 - iii. Flexible time
 - iv. Needs a FB event
 - v. Rethink messaging?
 - 1. Set meeting time, stay however long you want
- C. SKSCA 20th Annual Kobe Jazz Queen Contest: October 21 (Mon), 18:00 doors open, 19:30 concert begins, Dimitrou's Jazz Alley
 - a. Dawn, Cheryl, Ashley attended
 - b. Fun, positive event! Lots of good vibes

Membership Update (Lynn)

- A. 2 members signed up via website. One is a former member updating info the other is new!
 - a. Hoping to get more members signed up at Transitions!

Transitions/Jobs (Jessica & Lynn)

- A. Please send jobs to transitions@pnwjetaa.org & lynn@pnwjetaa.org
- B. Transitions 2019 — see Events for details
- C. Jobs: Hyogo BCC Assistant Manager (job description [here](#)) - Also posted on our homepage

PNWJETAA Inventory

- A. Adam:
 - a. Vertical & Horizontal banners
 - b. Binders, folders, USBs
 - c. Beverage condiments & coffee
 - d. Voice recorders
 - e. Thank you cards
 - f. Computer
 - g. Tablet computer - functional (on loan to Jeremy)
 - h. Tablet computer - non-functional (on loan to Jeremy)
 - i. Projector
 - j. Sake barrel & mallets (one mallet on loan to Jeremy)
 - k. Event booth box o'stuff — IT'S FALLING APART! Use Admin. Budget to buy a new one/hardshell suitcase (Costco has some on sale for a good price)
 - l. Mr. Coffee coffee maker
- B. Cheryl:
 - a. Deep storage for items used once a year at Cheryl's storage unit
- C. Lynn:
 - a. ASK ME Buttons
 - b. "old" PNWJETAA pins

- c. Newsletter binder
- d. New JETs bye-bye swag
- D. Michelle:
 - a. *More* ASK ME Buttons and “old” pins
 - b. Brochures
 - c. Holiday decorations
 - d. Plastic sign stand
- E. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

Tech and Website Update

- A. Copyright check (Jeremy)
 - o I have begun the deep dive! I'm doing it in small chunks because it's labor intensive and involves 5 or 6 steps per post.
 - o Everything through 2007 is complete (which isn't much)
 - o Using internet magic, I'm [restoring what images I can find](#) to the website, as well as saving them all to the drive for archival purposes.
 - i. Including Lynn and PM Abe!
 - o I'm also taking it upon myself to make small edits to the posts where appropriate (removing dead hyperlinks, etc), I hope that's okay Janice!
 - o Archive is inaccessible because images linked to a website that no longer exists (JETAA Intl.)
 - i. Jeremy inquired with JETAA Intl. (Eden)
 - 1. Next contacts: Xander, Matthew Gillam at CLAIR
 - a. Dustin will put us in contact. Thank you!
- B. New Logo! (Michelle)
 - o Colors (Adam)
 - i. Fonts need to be determined
 - 1. Michelle will choose a tasteful font
 - ii. Final version ready?
 - 1. Unveiling gold version at Shinnenkai!
 - a. Hype it up!!
 - b. Vote on green color then
 - 2. Variations to come
 - a. Gold for 30th Aniv.
 - b. PNW initials
 - c. Rectangle
 - d. Text
 - e. Pride!
 - iii. Symbolism:
 - 1. 3 pine trees for 3 state trees of WA, MT, ID
 - 2. Roots show interconnectedness
 - 3. Resembling coin, like students pass to each other in Japan
 - iv. Official description needed
 - o Michelle still re-working the mascot, Miwa

- C. Request to “temporarily” remove zuttojetto from “Puget” as Lynn@pnw is now active
- D. 30th Anniversary Logo / pins / merch
 - Use usual logo in gold
 - 2021 is our best guess for our 30th anniversary
- E. Membership database coding on hold... (Adam)
- F. Website overhaul (Janice)
 - Sunday, November 24th (Dekoboko Concert Day!)
 - i. Sam, Jeremy, Adam can attend
 - ii. Meet at WeWork?
 - Personal stock photos to be featured on website please drop here [stock photo drive](#)
 - i. Seasonal-related, Japan-related, event photos (no people)

Newsletter (Denise)

- A. Notices to post
 - a. See Events above for *
 - b. Postcards from Montana — new postcard from Randi shared with Denise

Misc. Final Business

- A. New default day for monthly meetings
 - a. Survey results [here](#) — 8 responses total
 - b. Result summary:
 - i. 1st Preference: 1st Thursday of the month (4 votes)
 - ii. 2nd Preference: 2nd Thursday (3 votes)
 - iii. 3rd Preference: バラバラ (no clear front-runner)
 - c. Basically no change
 - i. Does this still work for us?
 - d. Google form for meeting invites (Janice can work on it)
- B. Agendas & minutes on website (Janice & Sam) — someday soon!
 - a. Import document into Mammoth app
 - b. Jan & Sam could discuss at website meeting later this year
- C. By-Laws renewal/update (Adam)
 - a. Recurring, every other Monday until the thing is done!
 - b. Bylaw webinar upcoming!
- D. Old binders and notes (Adam & Sam) — will be processed, scanned, and minimized.
- E. Back-burner items
 - a. *Nengajo* project (Zack)

Meeting Adjourned: 20:07

Next Meeting Date and Location:

December 5, 2019 | 18:30–19:30 | WeWork Westlake Tower, 10A/12C Conference Room