

PNWJETAA

# Monthly Meeting Agenda

## March 2020

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March 6, 2020 | 18:30 | WeWork Westlake Tower Conference Room 10A/12F

**ROLE CALL:** Lynn Miyauchi | ~~Zung Do~~ | ~~Cheryl Hou~~ | Adam Ledyard | Michelle Kato | Zack Williams | Sam Corpuz | Jessica Record | Jeremy Odden | Janice Laureano | Dawn Wyruchowski | Denise Sawyer | Devyn Couch

**SPECIAL GUESTS:** Bahia Simons-Lane (USJETAA) | Patrick Penny

**Call to Order** (Adam):

### Meeting Minutes Review

- A. Zack approves!

### Treasurer's Report (Zack)

- A. Previous balance
  - a. Checking: \$9797.82
  - b. Savings: \$947.33
  - c. Admin: \$26.95
  - d. Cash: \$552.75 — deposited? No
- B. Current balance
  - a. Checking: \$9278.24
  - b. Savings: \$947.42
  - c. Admin: \$0
- C. Changes:
  - a. Still waiting on JASSW Holiday Dinner Invoice?
- D. Budget Report:
  - a. Report for CLAIR (GIA) completed and sent off! Great work Zack!!
- E. Owing:
  - a. Jessica still owing for Transitions, Zack has receipts

### Upcoming Events

\* denotes inclusion in upcoming newsletter

- A. **By-laws!! (recurring):** Every other Monday, 19:30 onward, virtual meeting
  - a. Next meeting: March 9
  - b. Almost done with version 1.0!
  - c. We should have something ready for the new council by April

- d. Will start drafting up amendments for approval at a later date (e.g. if we decide to pursue 501c3)
- e. Definitions for advisory board and committee also added
  - i. Including powers and responsibilities
- B. **March Happy Hour:** March 6th (Fri), 19:30 onward, Tap House Grill
  - a. Immediately after this!
  - b. Event page is on [Facebook](#) and our website
- C. **US JETAA Leadership Program:** March 7th (Sat), WeWork Westlake Tower
  - a. Bahia confirmed with Laurel, they will be visiting 3/7
  - b. Schedule
    - i. Bahia & Laurel will arrive Friday morning
    - ii. Meeting & Happy Hour Friday evening
    - iii. Workshop Saturday
    - iv. Bahia & Laurel to visit Consulate and potential USJETAA Reunion venues on Monday
    - v. Return to DC Monday evening
  - c. Challenges we want to work on with them:
    - i. Remote alumni engagement
    - ii. Pros/cons of 501(c)(3), and would it be worth it for PNWJETAA
    - iii. 5-year plan
    - iv. Application essay can be found [here](#) (already submitted to Bahia)
- D. **John McMillen from JETAA Rocky Mountain Visiting:** March 11th (Wed), 17:30–19:30, Cloudburst Brewing
  - a. Email received from John, former JETAA RM President
  - b. Adam & hopefully Sam meeting with him, anyone else?
- E. **JAS-JET-NET Karaoke:** March 12th (Thu), 18:00–20:00, Rock Box
  - a. JASSW may cancel in light of COVID-19
  - b. 40 people max, priority given to members
    - i. \$5 per person, drink not included
    - ii. [Register here](#)
  - c. Confirmed and paid for (by Cheryl)
- F. **\*JASSW at Emerald City Comic Con — Volunteers needed:** March 12-15 (Thu-Sun), WA Convention Center
  - a. Volunteers needed for Thurs, Fri, and Sun — anyone able to attend?
  - b. Registration [here](#)
- G. **Takarazuka:** March 19th (Thu)
  - a. Some members will be touring and performing in Seattle area
  - b. Adam will send info to Denise
- H. **\*Tasting Tea, and other stories:** March 21st (Sat), 13:00–15:00, JCCCW Room 202
  - a. Registration is [online](#), limited to 12 guests
  - b. Set-up from 12:30 or so, late lunch/casual happy hour at Humble Pie after?
  - c. Tasting 3 teas: green tea, oolong, pu'erh
  - d. JCCCW this time, but maybe we can try Bellevue Children's Academy if we do the event again?

- i. From Lynn: Bellevue Children's Academy (BCA) is interested in working together with PNWJETAA and has a variety of spaces to offer. Officers should contact Yuka Shimizu to request more details, prices, etc. They do have intimate meeting spaces which can easily accommodate 10-12 people (for tea event?) and larger spaces if we ever want to hold a larger event like Transitions. Also has free parking - quite plentiful. If anyone is interested in contacting BCA let Lynn know.
- I. **Council Handover Brunch**: March 22nd (Sun), 11:00–14:00, Adam's house!
  - a. Traditional Council Handover Brunch
  - b. Respond via [Doodle](#) asap!
  - c. If weather is nice, we can do headshots again
  - d. Previous council members and new council all required to attend!
- J. **\*Joe Hisaishi Symphonic Concert**: April 9, 10, or 11, Benaroya Hall
  - a. Sam wants to get a group together, groups of 10 or more get a discount
  - b. Event info [here](#)
- K. **\*Sakura-Con — Volunteers needed**: April 10–12 (Fri–Sun), WA State Convention Center
  - a. Event info [here](#)
  - b. Volunteers needed - Sign up with Lynn/Maggie
    - i. Michelle is available for any of those days, any hours
- L. **\*Seattle Cherry Blossom Festival — Volunteers needed**: April 24–26 (Fri–Sun), Seattle Center
  - a. Event info [here](#)
  - b. Volunteers needed - Consulate would like to request that volunteers be coordinated by PNWJETAA (Social?) as in the past.
    - i. Michelle is available for any of those days, any hours
- M. **\*Chinatown-International District Spring Clean**: April 25 (Sat), Chinatown-ID
  - a. Need to register a team by 4/8 — who wants to lead?
  - b. More details will be released soon on their [FB page](#)
- N. **USJC Happy Hour**: May 12th (TBC), 17:30–19:30, Optimism Brewing
  - a. March 10 event postponed due to COVID-19, tentatively rescheduled for 5/12
- O. **Walk for Rice**: Seward Park, June 20
- P. **New JET Training**: July 11 & 12 (tentative) (JAPAN WEEK) - Maybe still June?
- Q. **Bon Odori**: July 18 & 19
  - a. Rosie (Portland) and Danielle (BC) have expressed interest in making this a summer *trifecta* event
- R. **Summer Picnic**: August 22 (Sat), Mercer Island (final year)
  - a. Reserved and paid for by Cheryl and Adam
  - b. Invite Portland and BC again? Date was shared with Rosie & Danielle
- S. **Japanese Conversation Table**: Someday, Ongoing event, TBD
  - a. Lynn, Gabriel, Adam, & Sam have discussed the possibility, may look into funding from Japan Foundation (through USJETAA)
  - b. Gabriel as committee chair for conversation group
- T. **USJETAA Reunion**: Sept. 25–27 (Fri–Sun), TBD
  - a. Need to determine a project lead — volunteers?

- i. Responsibilities will mainly be gathering volunteers and leading groups of guests (similar to JASSW's Grassroots Summit)
    - b. Bahia, Laurel, and Cheryl will be visiting potential venues in Seattle on 3/9
- U. **PNWJETAA 30th Anniversary Gala: Late 2020**
  - a. Project lead?
  - b. Funding requested from MOFA for venue rental, otherwise self-funded through ticket sales
- V. Potential Future Events
  - a. Karaoke Club with Fukuoka Kenjinkai
  - b. Seward Park Torii opening
  - c. Escape Room
  - d. Mariners Game? (baseball)
  - e. Seattle Reign FC Game? (women's soccer)
  - f. Tacoma Art Museum visit — Zoe Donelle
  - g. White-Water Rafting

## Past Events

- A. JET Ski 2020: Seattle!: February 15–17 2020, Snoqualmie/Seattle
  - a. Great turn-out! Thank you to everyone who supported!
    - i. Total attendance: PNW = 14ish, BC = 4, PDX = 4
  - b. Tour went exceptionally well, thank you Adam for leading
  - c. All receipts were submitted to Zack (thank you Adam again)
  - d. Organizer debrief was held 3/5
- B. Day of Remembrance Taiko Concert: February 16 (Sun), 12:30 doors open, Seattle U
  - a. Attendees got a special performance of "Baseball Saved Us" based on the children's book about the Internment Camp Experience -show is currently touring as an outreach program by 5th Ave. Theater. Taiko performances were awesome & the overall event seemed successful!
- C. GiA Report due to CLAIR, N.Y
  - a. Done!
- D. JASSW - Empowering Women in Japan & the US: February 25, 11 am - 1:30 pm, Washington Athletic Club
  - a. Anyone able to attend?
- E. Ikebana meets Tech: February 27th (Consulate General Event)
  - a. Denise attended

## Membership Update (Lynn)

- A. 3 new members via website
- B. 2 new updates via website

## Transitions/Jobs (Jessica & Lynn)

- A. Please send jobs to [transitions@pnwjetaa.org](mailto:transitions@pnwjetaa.org) & [lynn@pnwjetaa.org](mailto:lynn@pnwjetaa.org)

## PNWJETAA Inventory

- A. Adam:
  - a. Vertical & Horizontal banners
  - b. Binders, folders, USBs
  - c. Beverage condiments & coffee
  - d. Voice recorders
  - e. Thank you cards
  - f. Computer
  - g. Tablet computer - functional (on loan to Jeremy)
  - h. Projector
  - i. Sake barrel & mallets (one mallet on loan to Jeremy)
  - j. Event booth box o'stuff — IT'S FALLING APART! Use Admin. Budget to buy a new one/hardshell suitcase (Costco has some on sale for a good price)
  - k. Mr. Coffee coffee maker
- B. Cheryl:
  - a. Deep storage for items used once a year at Cheryl's storage unit
- C. Lynn:
  - a. ASK ME Buttons
  - b. "old" PNWJETAA pins
  - c. Newsletter binder
  - d. New JETs bye-bye swag
- D. Michelle:
  - a. *More* ASK ME Buttons and "old" pins
  - b. Brochures
  - c. Holiday decorations
  - d. Plastic sign stand
  - e. New cloth table cloths? (size? & total number?)
- E. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

## Tech and Website Update

- A. Copyright check (Jeremy)
  - a. Copyright check is complete, now all that's left to do is the non-essential repairing of old posts.
- B. New website is [launched](#) (Janice, Landon)
  - a. Other updates
    - i. Photos from other alumni (posted in newsletter)
    - ii. Embed the newsletter archives into the website — possible?
- C. New Logo! (Michelle)
  - a. Continued voting [here](#) via Google Forms — when should we close it?
  - b. Mascot still in the works
- D. 30th Anniversary Logo / pins / merch
  - a. Requested funding from MoFA
  - b. Ask Lynn for advice about getting pins etc made
  - c. 30th Anniversary Special Edition pins — logo in gold

- d. 2021 is our best guess for our 30th anniversary
- E. Membership database coding on hold (Adam)

### Newsletter (Denise)

- A. Notices to post
  - a. See Events above for \*
  - b. Direct folks to the new website
  - c. Share link for voting on new logo color
- B.

### Misc. Final Business

- A. Adam is officially running for JETAA USA Country Rep!
  - a. Adam will be writing a platform and filming a campaign ad!
  - b. Need endorsement for run
  - c. Planning to work on the membership database system to implement in all JETAA US chapters
- B. Contact Database
  - a. Proposed by Dawn
  - b. Collect and organize all contacts for PNWJETAA: organizations we already have relationships with, individuals/orgs we want to connect, venues used in the past, etc.
  - c. Add contacts made during JET Ski walking tour, also JCCCW, BCA (as Lynn for contact info), JASSW, SKCSA, Seattle-USJC, Consulate contacts...
- C.

### Meeting Adjourned:

### Next Meeting Date and Location:

April 2/9, 2020 | 18:30–19:30 | WeWork Westlake Tower, 10A/12C Conference Room