

PNWJETAA

Monthly Meeting Minutes

March 2020

March 6, 2020 | 18:30 | WeWork Westlake Tower Conference Room 10A/12F

ROLE CALL: Lynn Miyauchi | ~~Zung Do~~ | ~~Cheryl Hou~~ | Adam Ledyard | Michelle Kato | Zack Williams | Sam Corpuz | Jessica Record | ~~Jeremy Odden~~ | Janice Laureano | Dawn Wyruchowski | Denise Sawyer | Devyn Couch

SPECIAL GUESTS: Bahia Simons-Lane (USJETAA) | Patrick Penny

Call to Order (Adam): 18:06

Meeting Minutes Review

- A. Zack approves!
- B. Move to approve, seconded

Treasurer's Report (Zack)

- A. Previous balance
 - a. Checking: \$9797.82
 - b. Savings: \$947.33
 - c. Admin: \$26.95
 - d. Cash: \$552.75 — deposited? No
- B. Current balance
 - a. Checking: \$9278.24
 - b. Savings: \$947.42
 - c. Admin: \$0
- C. Changes:
 - a. Still waiting on JASSW Holiday Dinner Invoice — Zack will take care of it very soon
- D. Budget Report:
 - a. Report for CLAIR (GIA) completed and sent off! Great work Zack!!
- E. Owing:
 - a. Jessica still owing for Transitions, Zack has receipts
 - i. Zack will write a check tonight
 - b. Adam also owing for JET Ski — he can take it out himself and will note the transaction number to add to next meeting minutes
- F. Treasurer handover: Zack & Jeremy will schedule another time to talk through Treasurer roles and hand over the bank account; could happen as late as July if timing is difficult

Upcoming Events

* denotes inclusion in upcoming newsletter

- A. **By-laws!! (recurring)**: Every other Monday, 19:30 onward, virtual meeting
 - a. Next meeting: March 9
 - b. Almost done with version 1.0!
 - c. We should have something ready for the new council by April
 - i. New Council can accept of amend bylaws at that time
 - d. Will start drafting up amendments for approval at a later date (e.g. if we decide to pursue 501c3)
 - e. Definitions for advisory board and committee also added
 - i. Including powers and responsibilities
- B. **March Happy Hour**: March 6th (Fri), 19:30 onward, Tap House Grill
 - a. Immediately after this!
 - b. Event page is on [Facebook](#) and our website
 - c. Yoko-san and Shinori (previously at CLAIR) may also be joining us
- C. **US JETAA Leadership Program**: March 7th (Sat), We Work Westlake Tower
 - a. Bahia will also pick up La Croix for the workshop
 - b. Schedule
 - i. Bahia & Laurel will arrive Friday morning
 - ii. Meeting & Happy Hour Friday evening
 - iii. Workshop Saturday
 - iv. Bahia & Laurel to visit Consulate and potential USJETAA Reunion venues on Monday
 - v. Return to DC Monday evening
 - c. Challenges we want to work on with them:
 - i. Remote alumni engagement
 - ii. Pros/cons of 501(c)(3), and would it be worth it for PNWJETAA
 - iii. 5-year plan
 - iv. Application essay can be found [here](#) (already submitted to Bahia)
- D. **John McMillen from JETAA Rocky Mountain Visiting**: March 11th (Wed), 17:30–19:30, Cloudburst Brewing
 - a. Email received from John, former JETAA RM President
 - b. Adam & hopefully Sam meeting with him, anyone else?
 - i. Adam will post a casual notice on FB group, but not expecting large attendance
- E. **JAS-JET-NET Karaoke**: March 12th (Thu), 18:00–20:00, Rock Box
 - a. JASSW cancelled/postponed in light of COVID-19
 - i. Will most likely be rescheduled in the upcoming months
 - b. people max, priority given to members
 - i. \$5 per person, drink not included
 - ii. [Register here](#)
 - c. Confirmed and paid for (by Cheryl)

- F. **JASSW at Emerald City Comic Con — Volunteers needed:** March 12-15 (Thu-Sun), WA Convention Center
 - a. Volunteers needed for Thurs, Fri, and Sun — anyone able to attend?
 - b. Registration [here](#)
 - c. As of 3/6/2020 - ECCC has been [postponed](#)
- G. **Takarazuka:** March 19th (Thu)
 - a. Cancelled
- H. ***Tasting Tea, and other stories:** March 21st (Sat), 13:00–15:00, JCCCW Room 202
 - a. Still going, but under evaluation
 - i. We can promote more on fb and website
 - b. Registration is [online](#), limited to 12 guests
 - i. Currently 2 registrants, Adam is also interested
 - c. Set-up from 12:30 or so, late lunch/casual happy hour at Humble Pie after?
 - d. Tasting 3 teas: green tea, oolong, pu'erh
 - e. JCCCW this time, but maybe we can try Bellevue Children's Academy if we do the event again?
 - i. From Lynn: Bellevue Children's Academy (BCA) is interested in working together with PNWJETAA and has a variety of spaces to offer. Officers should contact Yuka Shimizu to request more details, prices, etc. They do have intimate meeting spaces which can easily accommodate 10-12 people (for tea event?) and larger spaces if we ever want to hold a larger event like Transitions. Also has free parking - quite plentiful. If anyone is interested in contacting BCA let Lynn know.
- I. **Council Handover Brunch:** March 22nd (Sun), 11:00–14:00, Adam's house!
 - a. Traditional Council Handover Brunch
 - i. Bring your favorite brunch foods
 - ii. Waffles, tea, coffee, and mimosas to be provided by Adam
 - b. If weather is nice (or even not nice), we can do headshots again
 - c. Previous council members and new council all required to attend!
- J. **Joe Hisaishi Symphonic Concert:** April 9, Benaroya Hall
 - a. Sam wants to get a group together, groups of 10 or more get a discount
 - i. Devyn will coordinate — Dawn will transfer the email to her
 - b. Event info [here](#)
 - c. Aim for 9th, a lot of other events the weekend of the 11th
 - d. UPDATE: No more tickets available, may be cancelled any way due to COVID-19 :(
- K. ***Sakura-Con — Volunteers needed:** April 10–12 (Fri–Sun), WA State Convention Center
 - a. Event info [here](#)
 - i. Yoroï dress up cancelled this year for hygienic reasons
 - b. Enough volunteers at this time, Lynn will let us know if it changes
 - i. Michelle is available for any of those days, any hours
 - ii. Maybe Friday could use a few extra hands
- L. ***JCCCW Tomodachi Gala:** April 11 (Sat)
 - a. Has anyone registered for that? Maybe Zung is volunteering

- i. Denise may also volunteer, unsure
 - b. Denise will advertise it in the upcoming newsletter
- M. *Seattle Cherry Blossom Festival — Volunteers needed: April 24–26 (Fri–Sun), Seattle Center
 - a. Event info [here](#)
 - i. Currently not cancelled, but Lynn will keep us posted
 - ii. Maybe 2 or 3 tables only this year, but we should still have a dedicated space for JETAA
 - iii. Any suggestions for updating the booth space?
 - b. Volunteers needed - Consulate would like to request that volunteers be coordinated by PNWJETAA (Social?) as in the past.
 - i. Devyn will take care of it — Dawn will share Social email with her to expedite the process
 - ii. Michelle is available for any of those days, any hours
- N. *Chinatown-International District Spring Clean: April 25 (Sat), 08:00–12:00, Chinatown-ID
 - a. Need to register a team by 4/8 — who wants to lead?
 - i. Dawn will coordinate
 - b. More details will be released soon on their [FB page](#)
- O. USJC Happy Hour: May 12th (TBC), 17:30–19:30, Optimism Brewing
 - a. March 10 event postponed due to COVID-19, tentatively rescheduled for 5/12
- P. Walk for Rice: Seward Park, June 20
- Q. New JET Training: July 11 & 12 (tentative) (JAPAN WEEK) - Maybe still June?
 - a. Discuss next meeting
- R. Bon Odori: July 18 & 19
 - a. Rosie (Portland) and Danielle (BC) have expressed interest in making this a summer *trifecta* event
- S. Summer Picnic: August 22 (Sat), Mercer Island (final year)
 - a. Reserved and paid for by Cheryl and Adam
 - b. Date was shared with Rosie (PDX) & Danielle (YVR)
- T. Japanese Conversation Table: Someday, Ongoing event, TBD
 - a. Lynn, Gabriel, Adam, & Sam have discussed the possibility, may look into funding from Japan Foundation (through USJETAA)
 - b. Gabriel as committee chair for conversation group — Sam will connect with him about it sometime
- U. JET Send-Off: Sept. 8 (Tues), SeaTac Airport
 - a. Delayed departure for this year due to Olympics
 - b. Reception tentatively to be the day before (9/7)
- V. USJETAA Reunion: Sept. 25–27 (Fri–Sun), TBD
 - a. Need to determine a project lead from PNW to liaise with USJETAA's planning committee
 - i. Responsibilities will mainly be gathering volunteers and leading groups of guests (similar to JASSW's Grassroots Summit)
 - ii. Co-lead would be ideal, Michelle would be interested

- iii. If we do include some career and include Transitions — Jessica & Lynn would also be on board
- b. At this time, we're not sure how many volunteers we'll need, but we need to tap into the local community to get involved
 - i. Bahia is also looking at what kind of perks to offer volunteers to entice them
 - ii. Lunch & dinner during the conference will be provided to volunteers
- c. Bahia is also looking at what to offer paying USJETAA members
 - i. Maybe have different membership tiers, paying members can get a certain percentage off of the conference fee
- d. Also wanting to encourage other Japan-related organizations who are in the community to attend/support
 - i. JASSW responded positively already
- e. Bahia (and Cheryl) will be visiting potential venues in Seattle
 - i. Bahia is visiting 3 hotels and 1 convention center
 - ii. Also met with JASSW
 - iii. Hoping for funding from the Consulate — Bahia will meet with Yoko-san soon to do a proper *aisatsu*
- f. Potential Schedule
 - i. Friday: Casual dinner/reception
 - ii. Saturday: "Conference", mostly panel discussions, Japan relations, maybe George Takei... showcase the role of JET alumni in US-Japan relations; followed by reception
 - 1. Career-related workshops could also be possible — could we wrap this in with Transitions?
 - iii. Sunday: family-friendly, casual social activity
 - 1. Could go to Mercer Island or Seward Park
 - 2. Greenlake is also an option
 - 3. Seattle Center
 - 4. Japanese American Heritage Walking Tour
 - 5. Beer trolley (21+)
 - 6. Alki Beach — easily accessible by water taxi from Downtown
- g. Wrapping up some networking/career/professional development into the reunion — Transitions as part of it
 - i. Speed mentoring
 - ii. Bring in a specialist for 1-on-1 career counselling
 - iii. Jessica & Lynn will speak in more detail with Bahia at the meeting on Monday

W. **PNWJETAA 30th Anniversary Gala: Late 2020**

- a. Project lead? — Sam can do part of it, but would prefer a co-lead
- b. Funding requested from MOFA for venue rental, otherwise self-funded through ticket sales
 - i. Maybe combine with bonenkai so we don't stretch ourselves too thin with events at the end of the year?

- X. Potential Future Events
 - a. Karaoke Club with Fukuoka Kenjinkai
 - b. Seward Park Torii opening
 - c. Escape Room
 - d. Mariners Game? (baseball)
 - e. Seattle Reign FC Game? (women's soccer)
 - f. Tacoma Art Museum visit — Zoe Donelle
 - g. White-Water Rafting

Past Events

- A. JET Ski 2020: Seattle!: February 15–17 2020, Snoqualmie/Seattle
 - a. Great turn-out! Thank you to everyone who supported!
 - i. Total attendance: PNW = 14ish, BC = 4, PDX = 4
 - b. Tour went exceptionally well, thank you Adam for leading
 - c. All receipts were submitted to Zack (thank you Adam again)
 - d. Organizer debrief was held 3/5, overall very positive experience — looking toward 2021 and potentially holding the event in Portland
- B. Day of Remembrance Taiko Concert: February 16 (Sun), 12:30 doors open, Seattle U
 - a. Lynn attended
 - b. Attendees got a special performance of “Baseball Saved Us” based on the children’s book about the Internment Camp Experience -show is currently touring as an outreach program by 5th Ave. Theater. Taiko performances were awesome & the overall event seemed successful!
- C. GiA Report due to CLAIR, N.Y.
 - a. Done! Thank you Zack
- D. JASSW - Empowering Women in Japan & the US: February 25, 11 am - 1:30 pm, Washington Athletic Club
 - a. Lynn, Jessica attended
 - b. Interesting speakers, American perspective and Japan perspective
- E. Ikebana meets Tech: February 27th (Consulate General Event)
 - a. Denise attended — it was interesting, albeit not what was anticipated (strange camera angles), but still enjoyed it

Membership Update (Lynn)

- A. 3 new members via website
- B. 2 new updates via website

Transitions/Jobs (Jessica & Lynn)

- A. Please send jobs to transitions@pnwjetaa.org & lynn@pnwjetaa.org

PNWJETAA Inventory

- A. Adam:
 - a. Vertical & Horizontal banners

- b. Binders, folders, USBs
 - c. Beverage condiments & coffee
 - d. Voice recorders
 - e. Thank you cards
 - f. Computer
 - g. Projector
 - h. Sake barrel & mallets (one mallet on loan to Jeremy)
 - i. Event booth box o'stuff — Adam will put in a spare luggage
 - j. Mr. Coffee coffee maker
- B. Cheryl:
- a. Deep storage for items used once a year at Cheryl's storage unit
- C. Lynn:
- a. ASK ME Buttons
 - b. "old" PNWJETAA pins
 - c. Newsletter binder
 - d. New JETs bye-bye swag
- D. Michelle:
- a. *More* ASK ME Buttons and "old" pins
 - b. Brochures
 - c. Holiday decorations
 - d. Plastic sign stand
 - e. New cloth table cloths? (size? & total number?)
- E. Jeremy:
- a. Tablet computer
 - i. Square card readers (x2)
 - b. One sake mallet
- F. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

Tech and Website Update

- A. Copyright check (Jeremy)
- a. Copyright check is complete, now all that's left to do is the non-essential repairing of old posts.
- B. New website is [launched](#) (Janice, Landon)
- a. Other updates
 - i. Photos from other alumni (posted in newsletter)
 - ii. Embed the newsletter archives into the website — possible?
 - b. Logo needs to be put online
- C. New Logo! (Michelle)
- a. Continued voting [here](#) via Google Forms — when should we close it?
 - i. Adam will put out a last-call for votes, but probably go with #4
 - ii. Will work with Michelle to get the rest of it done
 - b. Mascot still in the works
- D. 30th Anniversary Logo / pins / merch
- a. Requested funding from MoFA

- b. Ask Lynn for advice about getting pins etc made
- c. 30th Anniversary Special Edition pins — logo in gold
- d. 2021 is our best guess for our 30th anniversary
- E. Membership database coding on hold (Adam)

Newsletter (Denise)

- A. Notices to post
 - a. See Events above for *
 - b. Direct folks to the new website
 - c. Share link for voting on new logo color

Misc. Final Business

- A. Adam is officially running for JETAA USA Country Rep!
 - a. Adam will be writing a platform and filming a campaign ad!
 - b. Need endorsement for run — we support him!
 - i. Sam & Michelle will need to sign
 - c. Planning to work on the membership database system to implement in all JETAA US chapters
- B. Contact Database
 - a. Proposed by Dawn
 - b. Collect and organize all contacts for PNWJETAA: organizations we already have relationships with, individuals/orgs we want to connect, venues used in the past, etc.
 - c. Add contacts made during JET Ski walking tour, also JCCCW, BCA (as Lynn for contact info), JASSW, SKCSA, Seattle-USJC, Consulate contacts...

Meeting Adjourned: 19:16

Next Meeting Date and Location:

April 2/9, 2020 | 18:30–19:30 | WeWork Westlake Tower, 10A/12C Conference Room