

PNWJETAA

Monthly Meeting Agenda

July 2020

July 16, 2020 | 18:30 | Zoom

ROLE CALL: Lynn Miyauchi | -Zung Do | Cheryl Hou | Adam Ledyard | Michelle Kato | Sam Corpuz | Jessica Record | Jeremy Odden | Janice Laureano | Dawn Wyruchowski | Denise Sawyer | Devyn Couch

SPECIAL GUESTS: Maggie Thorpe | Yoko Yanagimoto | Bryna Lieberman

Call to Order (Sam):

Check-in

Meeting Minutes Review

- A. Moved:
- B. Seconded:

Treasurer's Report (Jeremy)

- A. Previous balance
 - a. Checking: \$8,770.49
 - b. Professional Development Fund: \$947.54
 - c. Admin: \$0
 - d. Petty Cash: \$577.75
- B. Current balance (as of 18:30 on 2020-07-16)
 - a. Checking: \$8022.57
 - b. Professional Development Fund: \$947.56
 - c. Admin: \$0
 - d. Petty Cash: \$577.75
- C. Breakdown:
 - a. Checking
 - i. PAID \$748.00 to Discount Mugs for USBs on 20-06-18
 - ii. RECEIVED \$0.08 in interest on 20-06-19
 - iii. **Total for June: (-\$747.92)**
 - b. Savings
 - i. RECEIVED \$0.02 in interest on 20-06-26

ii. Total for June: (+\$0.02)

- D. Owing:
 - a. Adam owing for JET Ski — ADAM TAKE YOUR MONEY OR TELL ME HOW MUCH YOU NEED
- E. Treasurer handover:
 - a. Paperwork emailed off, haven't heard anything yet.
- F. GIA budget proposal due in August, Jeremy, Michelle, and Sam to meet Saturday 7/18 at 1pm to discuss — feel free to join if you are interested

Upcoming Events

* denotes inclusion in upcoming newsletter

A. Anti-Racism Work

- a. Expand JET Access - remote outreach and engagement
 - i. Inclusive college visits - minority colleges, community colleges, colleges the Consulate doesn't visits
 - ii. Community presence - libraries, job fairs, community festivals, farmer's markets, youth programs (Teach for America, Americorps, YMCA, Girl Scouts)
- b. Website
 - i. Statement - Michelle
 - ii. Resources - *add your own!*
 - 1. Bilingual Anti-racism Education Resources
 - a. Japan in Solidarity: [Website](#), [Instagram](#)
 - b. Blossom the Project: [Website](#), [Instagram](#)
 - c. Shimane AJET: [Powerpoint](#), Handout [ONE](#) & [TWO](#)
- c. JETAA Leadership and Community
 - i. Bylaws - Anti-racism section
 - ii. Handbook/Code of Conduct - Behavioral standards
 - iii. Training
 - 1. Pre-work - Readings/Viewings & Discussion
 - a. Suggestions from Bryna: Book club style discussions (*White Fragility* and *So You Want to Talk About Race* are two good options) and online webinars, perhaps even free webinars. [Humanities Washington](#) sometimes has free sessions on this topic, which these days are essentially online webinars, and a quick search for Robin DiAngelo on youtube yields quite a few long videos that could be quite helpful. Folks can certainly take the [IAT](#) (Implicit Association Test) for free.
 - 2. Leadership workshop
 - a. Secure budget - USJETAA partnership?
 - b. Educator - Jeremy, Sam, Cheryl, everyone search

- i. Goal: list by July meeting, choose 3 to reach out to
 - ii. From TPS (Jeremy): [Racial Equity Consultants](#)
 - iii. From Bryna:
 - 1. [Cultures Connecting](#) -- Note that they also run workshops, which they are doing online at present. I took their Train the Trainer course last year and thought it was great.
 - 2. [Anu Taranath](#) -- Focus on travel, which could be especially interesting from a JET perspective
 - 3. [Equity Matters](#)
 - 4. [Maketa Wilborn](#)
 - 5. [Racial Equity Institute](#)
 - d. New JETs Training, Equitable Hiring
 - i. Require anti-racism training for JET Alum interview panelists
 - ii. New JET Training Anti-Racism Workshop
- B. ***Walk for Rice:** Virtual, Ongoing Campaign
 - a. [Online crowdfunding event](#)
 - i. PNWJETAA Team is registered - fundraising campaign will run through July
 - 1. Team link
http://acrs.walkforrice.org/goto/2020_Team-PNWJETAA
 - ii. New for 2020 - as we're going virtual - Kitty Corps & Bird Batallion have been added to Puppy Brigade, so please consider registering (and sponsoring) your pets as our team members! The more the merrier we need more team members! Please sign up or consider sponsoring directly to our team or registered members - currently 2 dogs...we need people (& more pets) - Lynn will send out individual messages to past participants.
 - iii. FB/website boost? - Done! ~ *THANK YOU SAM!!!*
- C. **New JET Training:** July - August, Online Content and Zoom Event Series
 - a. Leads — Sam, Dawn, Jessica, Devyn, Denise. Tech - Adam & Janice
 - i. Happy Hour Kickoff - Sam/Jessica (DONE!)
 - ii. July 11 - Amelia (DONE!)
 - 1. Living in Japan/Culture Shock - Dawn, Jeremy
 - 2. Finances - Zack and Devyn
 - iii. July 25 - Denise
 - 1. What to Expect from your Japanese Coworkers - Haruka-sensei, Braden
 - 2. Consent & Accountability - Cheryl and Ashley
 - iv. August 8 - Pat
 - 1. Tools of the Trade - Bryna and Lynn
 - 2. Teaching in the Target Language - Suzan Kobashigawa
 - v. August 15 - Michelle

1. AJET & Socializing - Amelia, Denise
 2. Mental Health - Marlow, Elan
 - vi. August 29 - Sam?
 1. JET in the Time of COVID-19 - Current JETs
 2. Wrap-Up Happy Hour
 - b. Mentorship Program
 - i. Mentor sign-up form [here](#)
 - ii. Mentee sign-up — was waiting on placement announcements, but with the postponement that's not likely to happen...
 1. Should we still go ahead with sign-ups for new JETs and match them based on interests instead?
 - c. Budget - Jeremy sent budget, approved by Yoko-san
 - i. Departure Swag — Rethink approach due to departure delay
 1. USBs coming! [Rain City Promotions](#) suggested (Janice); also see Tech & Website below for other producers
 2. Organize delivery/pick-up of swag - Adam, Lynn?
 - ii. Technical - Zoom Webinar subscription purchased
 - iii. Honoraria for presenter volunteers (exec officers not eligible)
- D. **Virtual Bon Odori**: July 18, 16:00
- a. [Info here](#)
 - b. [Dance practice](#)
- E. ***JCCCW Virtual Tomodachi Gala**: Aug. 11, 2020 (Sat), 19:00
- a. [Event info](#)
- F. **Summer Picnic**: August 22 (Sat) (**Date flexible**), Mercer Island (final year) -
- a. Leads - Jeremy, Denise, Devyn
 - b. Working on alternatives!
 - i. Reserve park?
 - ii. Virtual only? (JETAABC, PDX invited already)
 - iii. Online social media campaign — post your picnic photos to win prizes?
- G. **JET Send-Off**: Postponed
- H. **USJETAA Reunion**: Postponed, TBD
- a. Leads - Michelle, Denise. Dawn, Jeremy behind scenes
 - b. Transitions Partnership with USJETAA - Jessica & Lynn (On hold)
- I. **PNWJETAA 30th Anniversary Gala**: Late 2020
- a. Leads — Sam, Devyn, Jeremy
 - i. Lynn - JET 30 expertise; Cheryl - connect with other chapters
 - b. Virtual format if necessary - event series?
 - c. MOFA funding requested for venue, otherwise self-funded through ticket sales
 - i. Combine with bonenkai?
 - ii. Slightly more elevated and celebratory, but not too big a lift
- J. **Japanese Conversation Table**: Someday, Ongoing event, TBD
- a. Lynn, Gabriel, Adam, & Sam
 - b. Currently on the back-burner due to coronavirus

- c. Boost other JETAA Japanese convo groups - JETAASE? JETAANY?
- K. **JAS-JET-NET Karaoke**: TBD, 18:00–20:00, Rock Box
 - a. In partnership with JASSW
- L. **Joe Hisaishi Symphonic Concert**: July 15-17, 2021, Benaroya Hall
 - a. Event info [here](#)
 - b. Jeremy has still not been contacted about either the rescheduling or a refund :(
- M. **Potential Future Events**
 - a. Karaoke Club with Fukuoka Kenjinkai
 - b. Seward Park Torii opening
 - c. Escape Room
 - d. Mariners Game? (baseball)
 - e. Seattle Reign FC Game? (women's soccer)
 - f. Tacoma Art Museum visit — Zoe Donelle
 - g. White-Water Rafting

Past Events

- A. **Bylaws Approved! Hooray!** ([Final draft](#))
 - a. Replace draft on website to signed version
- B. **June Happy Hour Cancelled**
- C. **New JET Training Kickoff**
 - a. Success! Great job facilitating, Jessica!
 - b. Total attendees 30+?
- D. **New JET Training Week Two**
 - a. Fantastic work team!
 - b. 2 feedback surveys submitted so far, overall positive feedback
 - i. Notable comments: JET prep memes (one person was very persistent on this); appreciation for personal anecdotes from presenters

Membership Update (Lynn)

- A. One new member via the website - another T-IN from Hawaii!
- B. Adam - how's the new app going - ETA for testing & launch???
- a. Adam is doing some testing on basic functionality, need to fine tune a few things, but can do a demo of the basic functionality at the August meeting

Transitions/Jobs (Jessica & Lynn)

- A. See JET Reunion
- B. Meeting with Bahia on Wednesday at noon. Meeting will be for deciding format/timing.
- C. Please send jobs to transitions@pnwjetaa.org & lynn@pnwjetaa.org

PNWJETAA Inventory

- A. Adam:

- a. Vertical & Horizontal banners
 - b. Binders, folders, USBs
 - c. Beverage condiments & coffee
 - d. Voice recorders
 - e. Thank you cards
 - f. Computer
 - g. Projector
 - h. Sake barrel & mallets (one mallet on loan to Jeremy)
 - i. Event booth box o'stuff — Adam will put in a spare luggage
 - j. Mr. Coffee coffee maker
- B. Cheryl:
- a. Deep storage for items used once a year at Cheryl's storage unit
- C. Lynn:
- a. ASK ME Buttons
 - b. "old" PNWJETAA pins
 - c. Newsletter binder
 - d. New JETs bye-bye swag
- D. Michelle:
- a. *More* ASK ME Buttons and "old" pins
 - b. Brochures
 - c. Holiday decorations
 - d. Plastic sign stand
 - e. New cloth table cloths? (size? & total number?) Michelle will fill in
- E. Jeremy:
- a. Tablet computer
 - i. Square card readers (x2)
 - b. One sake mallet (on loan from Adam)
- F. Please update the inventory list on the Dashboard! ([spreadsheet here](#))

Tech and Website Update

- A. Website Updates
- a. Council bios and pics look AMAZING! Janice is a star!
 - b. COVID-19 resources up
- B. Mailchimp
- a. Banner updated
- C. New Logo! (Michelle)
- a. **Leads: Michelle, Lynn, Janice, Denise**
 - b. Fonts - *Michelle*
 - c. Email signatures - *Sam*
 - d. Updated PR materials - ??
 - e. Enamel pins (see F below) - *Lynn*
 - f. Business cards -

- g. Newsletter sync with logo color scheme etc. - Denise
- h. Branding guide - Jeremy
- i. Mascot still in the works
- D. 30th Anniversary Logo / pins / merch
 - a. Requested funding from MoFA - received?
 - b. Pins - we used a company called **The Studio** - <https://www.thestudio.com/>
 - i. We purchased 200 pins for \$400 I believe it included the design & mold price, but these were 2017 prices. Over all the company was good but there might be other companies out there that can do better
 - ii. [UMLP](#) in Mass doesn't have a die charge, and they are unionized.
 - iii. [Pin Depot](#) is fairly fast, with free art and shipping.
 - iv. [Local Planning](#) is a small Shikoku company that has good pricing.
 - c. 30th Anniversary Special Edition pins — logo in gold
 - d. 2021 is our best guess for our 30th anniversary
- E. Membership database coding on hold (Adam)
- F. USJETAA Leadership Program blog post (Sam)
 - a. Published to [USJETAA blog](#)
 - b. Include or link on our website?

Newsletter (Denise)

- A. Notices to post
 - a. See Events above for *
 - b. Direct folks to the new website

Misc. Final Business

- A. "Remote" Engagement Outreach
 - a. Expand to community colleges/smaller colleges
 - b. Any minority colleges in the area?
 - c. → People/places that have less access to knowing about the program.
- B. Contact Database
 - a. Dawn (Secretary) to manage
 - i. Transfer ownership from Social to Secretary - *Devyn*
 - b. Please contribute! → [link?](#)
- C. Switched to EventBrite for ticketing (Thanks, Jeremy!)

Meeting Adjourned:

Next Meeting Date and Location:

July 2, 2020 | 18:30–19:30 | Virtual/WeWork TBD, 10A/12C Conference Room