

PNWJETAA

# Monthly Meeting Agenda

## May 2021

May 13, 2021 | 18:30 | Zoom

Call to Order : 18:36

ROLE CALL: Samantha Corpuz | ~~Devyn Couch~~ | Cheryl Hou | Michelle Kato | Janice Laureano | Adam Ledyard | Lynn Miyauchi | Jeremy Odden | Jessica Record | Denise Sawyer | Dawn Wyruchowski

GUESTS:

Welcome/Check-In

Meeting Minutes Review and Approval

- Motion: S. Corpuz
- Second: J. Odden, passed unanimously

Unfinished Business - *“Remember this thing we’re working on? What’s next?”*

<b>Anti-Racism Work</b> Ongoing Devyn, Michelle	<ul style="list-style-type: none"><li>• Next session: Samantha Corpuz to lead, see Council Retreat<ul style="list-style-type: none"><li>◦ Community agreements for PNW leadership &amp; membership</li><li>◦ Employing lessons from Mya's workshop</li></ul></li></ul>
<b>PNWJETAA Handbook</b> April Samantha, Dawn	<ul style="list-style-type: none"><li>• <a href="#">Steering Council Handbook</a> - (All Share&gt;Council Member Folders)<ul style="list-style-type: none"><li>◦ <b>Draft your position by council retreat, please!</b><ul style="list-style-type: none"><li>■ Or whenever you can, it's a work in progress</li><li>■ Samantha Corpuz &amp; Jessica Record to work more on it, but please try to complete your sections if you can!</li></ul></li></ul></li></ul>
<b>Walk for Rice</b> April 2 – June 19 (Virtual Event) Lynn, others?	<ul style="list-style-type: none"><li>• <a href="#">Website is updated</a> - more to come</li><li>• Different categories for teams<ul style="list-style-type: none"><li>◦ Food &amp; Fun (rice recipes &amp; donations). How to share recipes?</li><li>◦ AND Puppy and Pet Brigade!</li></ul></li><li>• *NEWSLETTER: Save the date</li></ul>

<p><b>Kyara-ben Contest</b> June 6 (Sun) &amp; July 11 (Sun) Devyn</p>	<ul style="list-style-type: none"> <li>• Iron Chef stand-in event during pandemic</li> <li>• Bento workshop (6/6) @ 11 am with Amanda from KL Bentos (PDX)</li> <li>• Kyara-Ben contest (7/11); pictures/bento description due the week before for judging. (Additional voting opportunities—e.g. crowd favorites—day of contest.)</li> </ul>
<p><b>Japan Fair 2021</b> June 26 (Sat) Jeremy, Denise, Janice</p>	<ul style="list-style-type: none"> <li>• <a href="#">Website is updated</a> with virtual event details</li> <li>• Jeremy - light tech support volunteer in event lead-up <ul style="list-style-type: none"> <li>◦ Has not heard a peep from anyone since signing on.</li> </ul> </li> <li>• 15-min presentation on JET experience or JETAA (<b>Denise, Janice</b>)</li> <li>• 1-min video introduction from PNWJETAA ( <a href="#">Samantha Corpuz</a> )</li> </ul>
<p><b>Council Retreat</b> June 27 (Sun) Samantha, Jessica</p>	<ul style="list-style-type: none"> <li>• Use <a href="#">framework</a> from Mya's training</li> <li>• Look back at changes/progress since the Leadership Workshop with Bahia</li> <li>• Establish goals for this year</li> <li>• Update council bios/photos</li> <li>• Have fun as tomodachi ♥</li> <li>• Possibly outdoors and in-person for those who are able, online option as well</li> </ul>
<p><b>30th Anniversary</b> September 2021 Sam, Dawn, Devyn <a href="#">Planning Folder</a></p>	<p><b>30th Anniversary Celebration (PNW-only)</b></p> <ul style="list-style-type: none"> <li>• Possible Dates <ul style="list-style-type: none"> <li>◦ First choice: Sept. 18-19</li> <li>◦ Second choice: Sept. 4-6</li> <li>◦ Third choice: Aug. 28-29</li> </ul> </li> <li>• Possible Venues <ul style="list-style-type: none"> <li>◦ Cheryl's rooftop (downtown Seattle) <ul style="list-style-type: none"> <li>■ 3-mo in advance to reserve</li> </ul> </li> <li>◦ Kirkland parks (OO Denny Park or Juanita Beach) <ul style="list-style-type: none"> <li>■ Reservation hold in process (Devyn)</li> </ul> </li> <li>◦ Seattle parks (various within our budget, but first two options more preferred)</li> </ul> </li> <li>• Food - BYOBento (or order from us/local partner)</li> <li>• Yearbook - physical and digital</li> </ul>
<p><b>Old Emails, etc.</b> Jeremy</p>	<ul style="list-style-type: none"> <li>• Roadblocks <ul style="list-style-type: none"> <li>◦ pnwjetaa.secretary@gmail.com <ul style="list-style-type: none"> <li>■ iua.....@hotmail.com is the backup email</li> </ul> </li> </ul> </li> <li>• In Progress <ul style="list-style-type: none"> <li>◦ pnwjetaa.president@gmail.com (Sam)</li> <li>◦ pnwjetaa.vicepresident@gmail.com (Jessica)</li> </ul> </li> </ul>

<p><b>2020 JET Send-Off</b> TBD (Departure) Samantha, Jessica, Lynn, Jeremy</p>	<p><b>Departure</b> Postponed <b>Swag</b> (Jeremy, Lynn)</p> <ul style="list-style-type: none"> <li>• Prepared: Towels, hand sanitizer, masks, promise letters, origami paper</li> <li>• Distribution: Postponed until some time in the next J-Fiscal year.</li> </ul> <p><b>Virtual Send-Off Happy Hour</b> Postponed</p>
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Finished Business - *"We did the thing! How'd it go?"*

<p><b>Natsukashii-kai</b> April 30, 2021 Devyn</p>	<ul style="list-style-type: none"> <li>• 6 attendees, lots of natsukashii feelings!</li> <li>• Sarah from Alaska also joined! Japan convos and good times</li> <li>• Ongoing series?? Stay tuned.</li> </ul>
<p><b>Craft Event</b> May 1, 2021 Denise</p>	<ul style="list-style-type: none"> <li>• Likely kanzashi, flower origami, boxes, gifting <ul style="list-style-type: none"> <li>◦ 5 signed up, 2 showed up, 1 left early! LOL <ul style="list-style-type: none"> <li>■ Became 2hr+ chat sesh about books, Japan, crafting, etc.</li> </ul> </li> <li>◦ Reschedule? Craft and chat series.</li> </ul> </li> </ul>
<p><b>Anti-Racism Work</b> May 8, 14:00 Sam</p>	<ul style="list-style-type: none"> <li>• Leadership Workshop Series with Mya Fisher (JETAA DC) <ul style="list-style-type: none"> <li>◦ "AMAZING" - Jeremy</li> <li>◦ "Seconded!" — Sam</li> <li>◦ Jeremy stole my line! ;) - Denise</li> <li>◦ Thirded - everyone else</li> </ul> </li> <li>• Energized, enthused <ul style="list-style-type: none"> <li>◦ Already doing some great things w/o naming them</li> <li>◦ More great things to do intentionally</li> <li>◦ Great anonymous survey implementation</li> </ul> </li> <li>• Resources from workshop including recording, slides, will be shared soon. Miro whiteboard available <a href="#">here</a></li> </ul>
<p><b>Cherry Blossom Festival</b> April 10-11</p>	<ul style="list-style-type: none"> <li>• <a href="http://cherryblossomfest.org/">http://cherryblossomfest.org/</a></li> <li>• NHK series. Videos still up if you're interested!</li> </ul>

New Business - *"Hey, let's do this thing! What do you think?"*

<p><b>Subcommittees</b> May-June Jessica, Samantha</p>	<ul style="list-style-type: none"> <li>• Thanks for feedback and taking the survey!</li> <li>• <b>Subcommittee announcements</b> <ul style="list-style-type: none"> <li>◦ Emails to be sent out, please confirm or reject the subcommittee by <b>May 23rd.</b></li> </ul> </li> </ul>
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<p><b>JETAA Chicago Co-Event</b> June 5 (Sat) Devyn</p>	<ul style="list-style-type: none"> <li>● PNW vs Chicago Trivia with Cassie—Ghibli themed!</li> <li>● FB page/website/Instagram posts pending</li> <li>● 10 contestants from PNW; unlimited spectators <ul style="list-style-type: none"> <li>○ Sign-ups coming</li> </ul> </li> </ul>
<p><b>New JET Training</b> July? (TBD) Jessica, Denise, Sam, Devyn</p>	<ul style="list-style-type: none"> <li>● Subcommittee members tentative</li> <li>● Set time for first planning meeting before end of May <ul style="list-style-type: none"> <li>○ Virtual or in-person? Venue?</li> </ul> </li> <li>● Connect with Maggie for planning</li> <li>● <b>MOFA budget proposal due to Jeremy by June</b></li> </ul>

## Executive Officer Reports

(Position-related news, announcements, requests)

<p>President (Samantha)</p>	<ul style="list-style-type: none"> <li>● Council check-ins — say hi, discuss position needs/projects, etc.</li> </ul>
<p>Vice President (Jessica)</p>	<ul style="list-style-type: none"> <li>● Reach out if you need to contact Sam or Jessica - DON'T BE SHY</li> </ul>
<p>Treasurer (Jeremy)</p>	<p><a href="#">2021-2022 Budget</a> - <b>NEW YEAR, NEW LINK! (DO NOT EDIT)</b></p> <ul style="list-style-type: none"> <li>● Previous balance <ul style="list-style-type: none"> <li>○ Checking: \$9,820.86</li> <li>○ Professional Development Fund: \$947.68</li> <li>○ Petty Cash: \$577.75</li> </ul> </li> <li>● Current balance <ul style="list-style-type: none"> <li>○ Checking: \$9,680.45 <b>(-\$140.41)</b></li> <li>○ Professional Development Fund: \$947.69 <b>(+\$0.01)</b></li> <li>○ Petty Cash: \$577.75</li> </ul> </li> <li>● Breakdown: <ul style="list-style-type: none"> <li>○ Checking <ul style="list-style-type: none"> <li>■ RECEIVED \$0.06 in interest on 4/17/21</li> <li>■ SPENT \$140.47 on ZOOM Subscription on 4/26/21</li> </ul> </li> <li>○ Savings <ul style="list-style-type: none"> <li>■ RECEIVED \$0.01 in interest on 4/24/21</li> </ul> </li> </ul> </li> <li>● Owing/Pending: <ul style="list-style-type: none"> <li>○ Nothing.</li> </ul> </li> <li>● MOFA Budget <ul style="list-style-type: none"> <li>○ Motion to Approve: J. Record</li> <li>○ Second: D. Sawyer, unanimously approved</li> </ul> </li> <li>● Personal: <ul style="list-style-type: none"> <li>○ Jeremy will need to step back from anything that isn't mandatory for his sanity. He will continue to Treasurer and Compliance, and may help</li> </ul> </li> </ul>

	<p>out when able, but cannot sign up for any subcommittees or events at this time.</p>
Secretary (Dawn)	<ul style="list-style-type: none"> <li>● <a href="#">Our Stories Are Your Stories</a> AAPI oral history movement <ul style="list-style-type: none"> <li>○ Boost stories and engagement on social</li> <li>○ Will become part of Wing Luke Museum archive</li> </ul> </li> <li>● <b>Dawn double check access to PNWJETAA Insta/social &amp; share out</b> <ul style="list-style-type: none"> <li>○ <b>Everyone help boost please!</b></li> </ul> </li> </ul>

## Steering Council Reports

(Position-related news, announcements, requests)

Membership (Lynn)	<ul style="list-style-type: none"> <li>● 2 sign ups (1 DQ - lives in Japan)</li> <li>● Potential incoming sign-ups (Gunma JETs!!!)</li> </ul>
Social (Devyn)	<ul style="list-style-type: none"> <li>● JETAA Chicago Co-Event <ul style="list-style-type: none"> <li>○ Later murder mystery, or something</li> </ul> </li> <li>● Natsukashii-kai happened at the end of April (next volume in a few months)</li> <li>● BIRDATHON with Michelle - likely summer <ul style="list-style-type: none"> <li>○ Match up those Dark-eyed Juncos</li> </ul> </li> <li>● Drive-in Movie? (Float-in Movie??) <ul style="list-style-type: none"> <li>○ Remond (Marymoor)—Princess Bride 5/25 (9 pm)?? <ul style="list-style-type: none"> <li>■ Tues-Thurs 9pm... Eastsiders, or vacationers?</li> </ul> </li> <li>○ Oak Harbor</li> <li>○ Shelton</li> <li>○ <a href="#">Others</a></li> </ul> </li> </ul>
Transitions	<ul style="list-style-type: none"> <li>● Join Lynn and Jessica!!!!</li> </ul>
Advisory (Lynn, Cheryl, Adam, Michelle)	<ul style="list-style-type: none"> <li>● (Young) Professional (Development) Fund - revision to encourage people to use it. <b>Sam &amp; Adam will connect</b></li> <li>● <b>Anti Racism - FYI : DENSHO Xenophobia Teach-In:</b> From Japanese American Incarceration to Immigrant Detention Today: <a href="https://us02web.zoom.us/meeting/register/tZYldeChpiMrEtTdcJ_ZbRGcTzZ66kr22-Ra">https://us02web.zoom.us/meeting/register/tZYldeChpiMrEtTdcJ_ZbRGcTzZ66kr22-Ra</a></li> <li>● Solicitations? Weird spam email rise... Response? <ul style="list-style-type: none"> <li>○ <b>Block &amp; delete.</b></li> <li>○ <b>Janice will see if we can block for all council members</b></li> <li>○ <b>Forward to Janice if you get more</b></li> </ul> </li> </ul>
Software Dev/ Country Rep (Adam)	<ul style="list-style-type: none"> <li>●</li> </ul>

Media (Janice)	<ul style="list-style-type: none"> <li>● Facebook Page: Pacific Northwest JET Alumni Association   @pnwjetaa <ul style="list-style-type: none"> <li>○ Created not published publicly</li> <li>○ Add events and things</li> <li>○ Instagram integrated</li> <li>○ Transition discussion <ul style="list-style-type: none"> <li>■ <b>Meeting with Sam on Sunday</b></li> <li>■ What information should we have up for Launch date?</li> </ul> </li> </ul> </li> </ul>
Newsletter (Denise)	<p><b>Share things you'd like to feature, please! Links appreciated.</b>  <b>Deadline: 2nd Sunday afternoon of each month (Month/Day - Event, link, brief description - email Denise to share details/specific messaging)</b></p> <ul style="list-style-type: none"> <li>● Laurasian Institution Presents: <a href="#">Global Nomads &amp; Cross-Cultural Identity</a> webinar event, May 22, 12pm PT, description at link</li> <li>● Sam emailed a number of others to Denise...</li> <li>● <a href="#">Walk for Rice</a> Save the Date</li> <li>● JAS Net - with prizes Trivia TaiKai <a href="https://jassw.org/events/">https://jassw.org/events/</a></li> <li>● Kyoto Art &amp; Antiques Sale (5/27 - 6/6) <a href="https://www.kyotoartandantiques.com/">https://www.kyotoartandantiques.com/</a></li> <li>● Personal content for newsletter <ul style="list-style-type: none"> <li>○ Video interviews? Topical essays/write ups? 5 mins of ____ <ul style="list-style-type: none"> <li>■ Quick &amp; Concise!</li> </ul> </li> </ul> </li> </ul>
Compliance (Jeremy)	<ul style="list-style-type: none"> <li>●</li> </ul>
Brand (Michelle)	<p><a href="#">Branding Guide</a> created by Jeremy (updated link 03/08)  Brand Developer: Michelle Kato (casual/part-time)</p> <ul style="list-style-type: none"> <li>● Jeremy dealing with spam merch</li> </ul>

Good and Welfare - "Exciting life news! Personal schedule reminders. Other fun stuff."

<b>Announcements</b>	<ul style="list-style-type: none"> <li>● Laurasian Institution Presents: <a href="#">Global Nomads &amp; Cross-Cultural Identity</a> webinar event, May 22, 12pm PT, description at link <ul style="list-style-type: none"> <li>○ With podcast host, will be a great event! SAM IS MODERATING!!! Join join join!</li> </ul> </li> <li>● Pat &amp; Sam moving! Cherry tree! Potential House/Toast-warming get-togethers &lt;3</li> <li>● Lynn offering to send out masks. Share your addresses with <a href="mailto:Lynn@pnwjetaa.org">Lynn@pnwjetaa.org</a> (And to Sam for USJETAA masks)</li> <li>● Sam's brother working on short film dark comedy about the kraken</li> <li>● Densho Book Release: <a href="https://densho.org/mountain/watch/">https://densho.org/mountain/watch/</a></li> </ul>
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Adjournment: 19:45

Next Meeting Date and Location:  
May 13, 2020 | 18:30–19:30 | Zoom

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## Resources

- [Email Signatures](#)
- [Letterhead](#)
- Inventory (coming soon)
- Contact Directory (coming soon)
- Generic [Zoom background\(s\)](#)