

PNWJETAA

Monthly Meeting Agenda

February 2022

April 7, 2022 | 18:30 | WeWork Holyoke & Zoom

Call to Order:

ROLE CALL: Samantha Corpuz | Devyn Couch | Ryan Hart | Cheryl Hou | Michelle Kato | Janice Laureano | Adam Ledyard | Lynn Miyauchi | Jeremy Odden | Mira Pomerantz | Jessica Record | Denise Sawyer

GUEST(S):

Welcome/Check-In

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Meeting Minutes Review and Approval

- Motion:
- Second:

Guest Business

"What's happening outside of PNWJETAA?"

Unfinished Business

"Remember this thing we're working on? What's next?"

Consulate

Volunteering

Opportunities

April & August

Jessica, Lynn

- Cherry blossom festival (April 8-10)
 - Starting tomorrow!
 - PNWJETAA booth in Fisher Pavilion (Seattle Center)
- Sakuracon (April 15-17)
 - Booth & panels will need help (see email from Jessica)
 - Washington State Convention Center
- Emerald City Comic Con (August 18-21)
 - Possibly open for JETAA volunteers this year
 - Washington State Convention Center

USJETAA JET35
May 20–22, 2022
Bahia, Samantha,
Jessica, Cheryl

Updates:

- Early registration deadline extended to April 22
- PNW-support

Overview:

- [Website](#)
- Events all three days. Social and conference.
- 100-150 JETs attending are the goal (especially our region/Coast)
- Venue: [Motif Seattle](#)
 - Special room rates
 - ~\$209 after taxes/fees with perks
 - Ballroom with 4 breakout spaces
 - “Japan Expo” with tables from donors/sponsors/local businesses (please share thoughts with USJETAA for who they may want to include).

Anti-Racism Work
Ongoing
Sam

- Next session: Still pending

Seattle-Kobe
Sister City
Association 65th
Anniversary
Summer 2022
Karin Zaugg Black

- Seattle-Kobe Sister City Association looking for new board members
 - Please email Karin if you are interested Zauggblack.k@portseattle.org
- 2022 celebrates the sister cities' 65th anniversary, and the port anniversary will be the 55th anniversary. YMCA is celebrating their 56th anniversary (55th is 2021)
- Fun people-to-people exchanges in the lead-up

PNWJETAA
Handbook
On pause
Samantha, Jessica

- [Steering Council Handbook](#) - (All Share>Council Member Folders)
 - Draft your position before the end of the year, please!
 - Don't worry about it for now, official pause as of December.
 - Will become Sam's pet project

Finished Business

“We did the thing! How'd it go?”

JET Ski 2022
February 12, 2022
Sam

- 25 attendees across 3 chapters
 - 14 from PNW (and we won the scavenger hunt!)
-

JETAAUSA Q4
Meeting
February 19
Ryan, Cheryl,
JETAAUSA BOA

- About 20 people attended

Shinnenkai 2022
March 5, 2022
Cheryl, Jessica,
Sam, Devyn

- 37 total attendees, a handful of no-shows
- Great bentos, great vibe!
- New Steering Council also introduced
- Mini celebration for PNW 30th
- [Event report](#)

Late JET Send Off
April 7, 2022
Consulate, Jessica,
(Lynn-swig &
assistance if
needed)

- The Consulate will be sending ~14 additional JETs
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New Business

“Hey, let’s do this thing! What do you think?”

Steering Council
Meetings
TBD
All

- Vote to determine date for recurring monthly meeting
- Typically have done Thursdays (1st or 2nd week)

New JET Training
TBD
TBD

- Establish sub-committee
- When is JET send off this year?
- Format?

Summer Picnic
August 13, 2022
Consulate, Jessica

- Establish sub committee
 - Usual picnic tables and BBQ at Luthur Burbank Park reserved for full day
-

Executive Officer Reports

(Position-related news, announcements, requests)

Co-Presidents
(Sam & Cheryl)

Vice President
(Devyn)

Treasurer (Jeremy) [2021-2022 Budget](#) - **(DO NOT EDIT)**

- Previous balance
 - Checking: \$8,130.06
 - Professional Development Fund: \$947.80
 - Petty Cash: \$577.75
- Current balance **(as of 2/10/2022)**
 - Checking: \$7,814.37 **(-315.69)**
 - Professional Development Fund: \$947.82 **(+0.02)**
 - Petty Cash: \$577.75
- Breakdown:
 - Checking
 - SPENT \$165.26 for Book Club Zoom on 1/16/22
 - SPENT \$150.51 for Kohaku Maku Reimbursement on 1/19/22
 - RECEIVED \$0.08 in interest on 1/22/22
 - Savings
 - RECEIVED \$0.02 in interest on 1/29/22
- Owing/Pending:
 - NatCon Lunches: Unclear if CLAIR is sending money now or later.
 - Still waiting on JETAA Hawaii to cash a check for NatCon expenses handled by Adam
 - Still need Cheyl's receipt for honorarium!
- Notes
 - GiA Expenses must be submitted to Jeremy NO LATER THAN **WEDNESDAY FEBRUARY 16TH** IF YOU WANT TO BE REIMBURSED FOR THEM.
 - Transitions!
 - JETski!
 - Banner Expenses must be approved at this meeting - we anticipate it costing a bit over \$300, not all of which is guaranteed to be reimbursed. See final previews [here](#).
 - Can we get rid of the website on the horizontal banner?
 - **Vote passed** with or without changes to design.
 - MOFA budget for 2022-2023 is due by the end of the month - we **MUST** meet before February 28th to discuss what we want next year.

Secretary (Mira)

Steering Council Reports

(Position-related news, announcements, requests)

| | |
|--|---|
| Membership (Lynn, Adam) | <ul style="list-style-type: none">• 1 person updated their information. |
| Social (vacant) | <ul style="list-style-type: none">• Event ideas:<ul style="list-style-type: none">◦ Natsukashii-kai: Volume 2—maybe end of March/early April◦ If anyone has a particular event they'd like to see, please let me know! :)• Want to do a survey to see what kind of events people are most interested in going forward (possibly winter, to prep for next year)—for shinnenkai<ul style="list-style-type: none">◦ Working on this! |
| Transitions | <ul style="list-style-type: none">• |
| Advisory (Lynn, Ryan, Adam, Michelle, Jessica) | <ul style="list-style-type: none">• |
| Software Dev (Adam) | <ul style="list-style-type: none">• |
| Media (Janice) | <ul style="list-style-type: none">• Need to purchase Google workspace subscription by May 2022.. GSUITE IS DISSOLVING<ul style="list-style-type: none">◦ https://workspace.google.com/pricing.html?source=gafb-homepage-faq-en |
| Newsletter (Denise) | <p>Share things you'd like to feature, please! Links appreciated. Deadline: 2nd Sunday afternoon of each month (Month/Day - Event, link, brief description - email Denise to share details/specific messaging)</p> <ul style="list-style-type: none">• Personal content for newsletter<ul style="list-style-type: none">◦ Video interviews? Topical essays/write ups? 5 mins of ____• See * content above |
| Compliance (Jeremy) | <ul style="list-style-type: none">• Jeremy requests we take a class on Roberts Rules of Order — Jeremy is the teacher; we still need to set a meeting time.<ul style="list-style-type: none">◦ Executive Board required. To be discussed on slack. |
| Brand (Michelle) | Branding Guide created by Jeremy (updated link 03/08) |

Good and Welfare

(Exciting life news! Personal schedule reminders. Other fun stuff.)

Announcements

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Adjournment:

Next Meeting Date and Location:

May ??, 2022 | 18:30–20:00 | In-Person & Zoom

Resources & Miscellanea

- [Email Signatures](#)
- [Letterhead](#)
- Inventory (coming soon)
- Contact Directory (coming soon)
- Generic [Zoom background\(s\)](#)

- Old emails needing organization:
 - Roadblocks
 - pnwjetaa.secretary@gmail.com
 - iua.....@hotmail.com is the backup email
 - In Progress
 - pnwjetaa.president@gmail.com (Sam)
 - pnwjetaa.vicepresident@gmail.com (Jessica)
 - (backup email should be current pnwjetaa email)