

PNWJETAA

Monthly Meeting Minutes

April 2022

April 7, 2022 | 18:30 | WeWork Holyoke & Zoom

Call to Order: 18:39

ROLE CALL: Samantha Corpuz | Devyn Couch | Ryan Hart | Cheryl Hou | ~~Michelle Kato~~ | Janice Laureano |
Adam Ledyard | Lynn Miyauchi | Jeremy Odden | Mira Pomerantz | Jessica Record | Denise Sawyer

GUEST(S):

Welcome/Check-In

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Meeting Minutes Review and Approval

- Motion (both minutes): J. Odden
- Second: C. Hou
- Passed unanimously

Unfinished Business

“Remember this thing we’re working on? What’s next?”

Consulate
Volunteering
Opportunities
April & August
Jessica, Lynn

- NOTE ABOUT BOOTH ORGANIZING
 - Lynn is the main organizer in the Consulate, so for booths it makes sense that she handles things. If Jessica needs you for recruiting/advertising it will come from her. *Subject to change.*
 - Cherry Blossom Festival (April 8-10)
 - Starting tomorrow!
 - PNWJETAA booth in Fisher Pavilion (Seattle Center)
 - Lynn has update for volunteers at CGJ/JETAA Booth
 - Booth has been reconfigured to accommodate a new backdrop
 - PNWJETAA has one 8' long table
 - Amanogawa postcards
 - JET program info
 - QR code for alumni to sign up
 - Ask Me pins
 - Sam also bringing banners (vertical & horizontal), booth luggage, and other material
 - Lynn put sticky notes out for using on world map
 - Sakuracon (April 15-17)
 - Booth & panels will need help (see emails from Jessica & Lynn)
 - Washington State Convention Center
 - Lynn is contact for booth volunteers (invitation only)
 - Everyone is being registered for industry badges
 - Pick up your own badges before your shift—no switching (unlike previous years); follow signs for "Industry", bring your driver's license and vaccination card
 - Booth will showcase Kumamoto/OnePiece
 - 3 info sessions for JET, one panel specifically highlighting experiences on JET
 - Emerald City Comic Con (August 18-21)
 - Waiting to see how things go with SakuraCon for now; format will be similar
 - Possibly open for JETAA volunteers this year - Please let Lynn or Jessica know if you are interested in Volunteering
 - Washington State Convention Center
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Late & Early JET Send Off

April-July 2022

Consulate, Jessica,
(Lynn-swag &
assistance if
needed)

- The Consulate will be sending
 - 8 JETs on April 16th
 - PDO held today - thank you!
 - 1 more in May
 - This JET's situation is complicated - would JETAA be willing to support her?
 - Traveling into the area for departure, but no family/friends
 - Jessica will connect her to JETAA
 - ~7 more between May-July
 - Most likely will not have a PDO, but maybe not. Number may flesh because this is early departure.
- Shortlist and alternates have been announced on Tuesday—yay!
 - Anticipated to be a pre-pandemic schedule!

USJETAA JET35

May 20–22, 2022

Bahia, Samantha,
Jessica, Cheryl

Updates:

- Early registration deadline extended to April 22
- Jim Gannon (USJETAA interim ED) doing 下見 visit April 12–14, Cheryl will organizing dinners during his stay
- Lynn will try to connect Jim with Stacy Jalik
- Jeremy tried to speak with Jim & others about AV pricing, but the Encore is reasonable
- SKSC will be sponsoring the event
- PNW-support: volunteers, volunteer appreciation lunch (Cheryl will connect officers with Monica Yuki re: GiA)
- Next JET35 meeting is tomorrow, 10AM; Jessica will contact Jennifer (event planner)

Overview:

- [Website](#)
- Events all three days. Social and conference.
- 100-150 JETs attending are the goal (especially our region/Coast)
- Venue: [Motif Seattle](#)
 - Special room rates
 - ~\$209 after taxes/fees with perks
 - Ballroom with 4 breakout spaces
 - “Japan Expo” with tables from donors/sponsors/local businesses (please share thoughts with USJETAA for who they may want to include).

Anti-Racism Work

Ongoing

Sam

- Next session: Still pending

Seattle-Kobe

Sister City

Association 65th

Anniversary

Summer 2022

Karin Zaugg Black

Updates

- Karin contacted Denise; Cheryl will ask SKSC to reach out to Denise

Overview

- Seattle-Kobe Sister City Association looking for new board members
 - Please email Karin if you are interested Zauggblack.k@portseattle.org
- 2022 celebrates the sister cities' 65th anniversary, and the port anniversary will be the 55th anniversary. YMCA is celebrating their 56th anniversary (55th is 2021)
- Fun people-to-people exchanges in the lead-up

PNWJETAA

Handbook

On pause

Samantha, Jessica

- [Steering Council Handbook](#) - (All Share>Council Member Folders)
 - Draft your position before the end of the year, please!
 - Don't worry about it for now, official pause as of December.
 - Will become Sam's pet project

Finished Business

"We did the thing! How'd it go?"

JET Ski 2022

February 12, 2022

Sam

- 25 attendees across 3 chapters
- 14 from PNW (and we won the scavenger hunt!)

JETAAUSA Q4

Meeting

February 19

Ryan, Cheryl,

JETAAUSA BOA

- About 25 people attended
- New CRs also announced in April

Shinnenkai 2022

March 5, 2022

Cheryl, Jessica,

Sam, Devyn

- 37 total attendees, a handful of no-shows
 - Great bentos, great vibe!
 - New Steering Council also introduced
 - Mini celebration for PNW 30th
 - JASSW (Akiko) wants to host JASSW events at Nexus
 - Senior Consul Kawamura was very impressed with the community and event
 - Thank you cards were sent to people who donated
 - [Event report](#)
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New Business

“Hey, let’s do this thing! What do you think?”

Steering Council

Meetings

TBD

All

- Vote to determine date for recurring monthly meeting
 - Typically have done Thursdays (1st or 2nd week)
 - All in favor to keep current schedule
 - Do we want to keep in-person as an option; but Zoom will always be an option
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New JET Training

June 4–5 OR June

25–26 (TBD)

TBD

- Establish sub-committee
 - Cheryl as lead; Denise, Mira, Janice as support
 - Jessica & Lynn will work as Consulate to support the event; also some current JETs have expressed interest in supporting the event
 - Use them as resources
 - Send off: July 23rd
 - Format?
 - Feedback from JETs: Being able to view it later / not travel was a benefit.
 - Consulate input
 - If you can’t do a topic, **please tell Jessica!** We are the only chapter that JETAA does everything, but we do not have to be.
 - Jessica has feedback from JETs and current JETs willing to help share their experiences she can share directly with JETAA.
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Walk for Rice

June 18, 2022

TBD

To be discussed later

Summer Picnic

August 13, 2022

Consulate, Jessica

- Establish sub committee
 - Sam, Dev
 - Usual picnic tables and BBQ at Luthur Burbank Park reserved for full day
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Executive Officer Reports

(Position-related news, announcements, requests)

Co-Presidents

(Sam & Cheryl)

- Cheryl for internal communication; Sam for external
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Vice President

(Devyn)

- Nothing new to report at the moment.
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Treasurer (Jeremy) [2021-2022 Budget](#) - **(DO NOT EDIT)**

- Previous balance
 - Checking: \$7,814.37
 - Professional Development Fund: \$947.82
 - Petty Cash: \$577.75
 - Current balance **(as of 4/7/2022)**
 - Checking: \$10,518.30 **(+2,703.93)**
 - Professional Development Fund: \$947.84 **(+0.02)**
 - Petty Cash: \$577.75
 - Breakdown:
 - Checking
 - SPENT \$267.26 on New Banners on 2/14/22
 - SPENT \$400.00 for International Transitions Honoraria on 2/17/22
 - RECEIVED \$0.06 in Interest on 2/19/22
 - SPENT \$158.09 for JETski Reimbursements on 3/1/22
 - SPENT \$100 for Kaisia Honoraria (Transitions) on 3/4/22
 - RECEIVED \$0.05 in interest on 3/19/22
 - RECEIVED \$3,779.17 in GiA Funds on 3/30/22
 - SPENT \$250.00 on JCCCW Membership on 4/3/22
 - RECEIVED \$100.00 for Sasaki-San Donation on 4/4/22
 - Savings
 - RECEIVED \$0.01 in interest on 2/26/22
 - RECEIVED \$0.01 in interest on 3/26/22
 - Owing/Pending:
 - NatCon Lunches: CLAIR will send funds soon - reimbursements will be sent out.
 - STILL waiting on JETAA Hawaii to cash a check for NatCon expenses handled by Adam
 - Still need Cheyl's receipt for 2021 NJT honorarium!
 - Notes
 - MOFA expenses are limited to \$1,250.
 - 50% cut from last year
 - CLAIR budget may be cut as well, we won't know for a month or two.
 - We need to have a budget-planning meeting **ASAP!!!**
 - Things to Consider this year:
 - Book Club Anniversary Book Drive!
 - NatCon expenses - haven't budgeted for this in the last two years
 - JASSW Holiday Auction
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Secretary (Mira)

Excited to start!

Steering Council Reports

(Position-related news, announcements, requests)

Membership

(Lynn, Adam)

- 1 person updated their information.
 - 2 new sign ups! One from Chicago & another from Seattle
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Social (vacant)

- Event ideas:
 - If anyone has a particular event they'd like to see, please let me know! :)
 - Cheryl: Movie viewing for Drive My Car
 - Want to do a survey to see what kind of events people are most interested in going forward (possibly winter, to prep for next year)—for shinnenkai
 - Working on this! —Cheryl can help!
 - Dev—I can help with some stuff, prior to mid-June and after mid-July, but I can't do social full-time in addition to being VP (sorry).
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Transitions

- Returnees are most likely coming back in Sept, but some maybe in July; usual timing for Oct/Nov is probably ok
 - Maybe even have the welcome back reception!
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Advisory (Lynn,

Ryan, Adam,

Michelle, Jessica)

- (Lynn) Question regarding mailing of furoshiki & gold pins - all former officers? From how far back? Only those living locally? Would love to get a little more feedback as I hunt folks down
 - Lynn will look for Exec Officers first and get a list together to share with current officers
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Software Dev

(Adam)

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Media (Janice)

- Need to purchase Google workspace subscription by May 2022.. GSUITE IS DISSOLVING
 - <https://workspace.google.com/pricing.html?source=gafb-homepage-faq-en>
 - Alternatives: Zoho? Others?
 - Janice will explore options and share with council by next week
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Newsletter
(Denise)

Share things you'd like to feature, please! Links appreciated.

Deadline: 2nd Sunday afternoon of each month (*Month/Day - Event, link, brief description - email Denise to share details/specific messaging*)

- Job postings: manga translation in Hawai'i, Laurasian program assistant
- Bowl-a-strike against cancer—PNW team? Weekend before Mother's Day
 - Door prizes: USBs? (Jeremy) Meishi holders? (Lynn)
 - How many gift bags do you usually need? 30–40
- Kyoto Arts & Antiques May 26–June 5
- Personal content for newsletter
 - Video interviews? Topical essays/write ups? 5 mins of ____
- See * content above

Compliance
(Jeremy)

- Jeremy requests we take a class on Roberts Rules of Order — Jeremy is the teacher; **we still need to set a meeting time.**
 - Executive Board required. To be discussed on slack.

Brand (Michelle) [Branding Guide](#) created by Jeremy (updated link 03/08) - Please offer feedback on new meishi!

Good and Welfare

(Exciting life news! Personal schedule reminders. Other fun stuff.)

Announcements

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Adjournment: 20:21

Next Meeting Date and Location:

May 12, 2022 | 18:30–20:00 | In-Person & Zoom

Resources & Miscellanea

- [Email Signatures](#)

- [Letterhead](#)
- Inventory (coming soon)
- Contact Directory (coming soon)
- Generic [Zoom background\(s\)](#)

- Old emails needing organization:
 - Roadblocks
 - pnwjetaa.secretary@gmail.com
 - iua.....@hotmail.com is the backup email
 - In Progress
 - pnwjetaa.president@gmail.com (Sam)
 - pnwjetaa.vicepresident@gmail.com (Jessica)
 - (backup email should be current pnwjetaa email)